

APPLICATION FOR HERITAGE PROPERTY TAX REBATE

The Corporation of the Town of Whitby – Planning Department
575 Rossland Road East, Whitby Ontario, L1N 2M8
Telephone: 905-430-4306 ~ Facsimile: 905-668-7812



SHADED AREAS FOR OFFICE USE ONLY

Date Received:	Application Information Received: Yes <input type="checkbox"/> No <input type="checkbox"/>	Entered By (Initials):
Date of Review and Approval/Denial By Planning Staff:	Application No.	
Outstanding Requirements:	Insurance Certificate Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	Photographs Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
	New Application Renewal	<input type="checkbox"/> <input type="checkbox"/>

PART I – APPLICANT INFORMATION

1. **Owner:**

Please list the contact information (where applicable):

Name	Mailing Address & Postal Code	Contact Information
Owner:*		Telephone:
		Fax:
		Email:

* If there is more than one owner, attach a list of each owner. If the owner is a company, provide the name and address of company owner(s).

PART II – PROPERTY INFORMATION

2. **Property Information:**

2.1 Location and Description of Subject Land(s):

Municipal Address (Street # and Street Name)		Assessment Roll #	
Registered Plan(s)	Lot(s) / Block(s) #	Reference Plan(s)	Part(s) #
Lot(s)	Concession(s)	Approximate Area (hectares)	

2.2 Complete the following site statistics for the Subject Lands:

<i>Subject Lands:</i>	Lot Frontage (metres)	Lot Depth (metres)	Approximate Area (m ²)
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2.3 Is the property designated? Yes No

2.4 Under which of the following is the property designated?

Part IV *Ontario Heritage Act* **and/or** Part V *Ontario Heritage Act*

If Part V, how is the property rated in the Brooklin Heritage Conservation District Plan?

Good (G) Very Good (VG) Excellent (E)

3. *Heritage Easement Agreement with the Town of Whitby:*

3.1 Is there a Heritage Easement Agreement on the subject property? Yes No

3.2 Please provide a copy of your current Certificate of Insurance for this property.

Copy of Certificate Insurance provided: Yes No

4. *Photographs of Building or Features*

Please provide **current** photographs of the building, including each elevation (north, south, east and west) and the date the photograph was taken.

4.1 Photographs Provided: Yes No

5. *Condition of Building*

To be eligible, the property/building must be in good and habitable condition.

5.1 Is the building occupied and habitable: Yes No

5.2 Is the building in good condition: Yes No

6. *Contraventions*

Is the property the subject of any Town by-law contraventions, work orders, penalties, fees, arrears of taxes, fines or other outstanding municipal requirements as of the date of application?

Yes No

If **yes**, please identify the issue: _____

7. *Anticipated Work for Upcoming Year*

Please identify any anticipated restoration and maintenance activities and costs associated with the property for the coming year:

8. Applicant's Acknowledgement:

The Applicant hereby acknowledges:

- that this application and the attached supporting documentation, information and materials, if any, contains information collected and maintained specifically for the purpose of creating a record available to the general public and is open to inspection by any person during normal office hours pursuant to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*;
- that submission of this application constitutes tacit consent for authorized Town staff representative(s) to inspect the subject lands or premises, and to carry out any inspections, tests and investigations as may be required;
- that additional information and/or materials may be required, and therefore, the application may not be deemed complete, nor processed unless the additional information and/or materials are submitted.

Questions about the collection and inspection of this information should be directed to: **Commissioner of Planning, Town of Whitby, 575 Rossland Road East, Whitby, Ontario, L1N 2M8, Telephone: 905-430-4306.**

9. Owner's Authorization:

I, _____, of the _____,
 (Please print) (e.g. Town of Whitby)
 in the _____, make oath and say (or solemnly
 (e.g. Region of Durham)
 declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the Sections above is true.

Sworn (or declared) before me at the _____, in the
 (e.g. Town of Whitby)

_____, this _____ day of _____, in the year _____.
 (e.g. Region of Durham)

 Applicant's Signature

**Applications will not be processed
 where application forms are incomplete**