



Municipal Election Complaint Form

Complete this form to submit a complaint to the Town of Whitby regarding a matter related to the administration of the municipal election, the improper use of Town resources for election purposes, campaign activity, election signs, or election advertising. Complaints will be reviewed in accordance with the Municipal Election Complaint Procedures. For complaints regarding multiple matters or individuals, please submit a separate form for each complaint.

Note: The Clerk may decide not to pursue a complaint that lacks sufficient detail, evidence, or jurisdictional basis, or that appears to be frivolous, vexatious, made in bad faith, or made for a purely political purpose.

Part 1: Your Information

First and Last Name:

Street Address:

Municipality and Province:

Postal Code:

Telephone Number:

E-mail:

Part 2: Complaint Information

My complaint relates to one or more of the following categories (check all that apply):

- ☐ Town election services or election administration
- ☐ Use of Town resources for election purposes
- ☐ Campaign activity by a candidate or registered third party advertiser
- ☐ Candidate or registered third party election signs
- ☐ Election advertising under sections 88.3, 88.4, or 88.5 of the Municipal Elections Act, 1996
- ☐ Other election-related matter

Name of candidate, registered third party, individual, group, location, or Town service involved:

If known, identify the Municipal Elections Act, 1996 provision, Town of Whitby policy, by-law, election procedure, or election service that your complaint relates to:

List the date(s), time(s), location(s), website or social media links, or other details showing when and where the matter occurred:

Part 3: Description of Complaint and Supporting Information

Describe the complaint in detail. Include the facts, what occurred, who was involved, how it relates to the selected category, and any documents, photographs, screenshots, audio or video recordings, witness information, or other evidence that may assist the Clerk's review. Attach additional pages if necessary.

Are you submitting any additional supporting pages? If so, how many?

☐ Yes, _____ additional pages are attached

☐ No

Part 4: Submission

By signing and submitting this form, you declare that the information provided is true to the best of your knowledge and belief, and that you are requesting that the Clerk review the complaint in accordance with the Municipal Election Complaint Procedures. You understand that submitting this form does not require the Clerk or the Town to investigate, or take action, and that the Clerk may determine the appropriate response, if any, based on the nature of the complaint and the applicable legislation, by-laws, policies, and procedures.

Signature of Complainant:

Date:

This completed form may be submitted by e-mail or in hard copy to the Town Clerk at:

Attention: Town Clerk
Town of Whitby
575 Rossland Road East
Whitby, ON L1N 2M8

Email: elections@whitby.ca
Tel: 905-430-4315

Privacy Statement:

Personal information on this form is collected under the authority of the Municipal Act, 2001 and the Municipal Elections Act, 1996, and will be used by the Town of Whitby for the purpose of receiving, reviewing, and administering complaints related to the municipal election in accordance with the Municipal Election Complaint Procedures. Personal information may be used or disclosed as necessary for this purpose, including where required by law or where necessary to review the complaint. Questions about this collection of personal information may be directed to the Town Clerk, Town of Whitby, 575 Rossland Road East, Whitby, ON L1N 2M8, by emailing elections@whitby.ca or by calling 905-430-4315.