

## Noise Exemption Permit Application – Special Event

### Who needs to apply?

People who are responsible for events or activities that may contravene the provisions of the Town's Noise By-law #6917-14 may apply for a Noise Exemption Permit.

**Applicants must apply for a permit at least four weeks prior to the event or activity and understand further information may be requested.**

A Noise Exemption Permit application package must contain the following:

- A completed Noise Exemption Permit application form
- The \$388.44 application fee (Tax included)
- The appropriate completed appendix

### Noise Regulation and Exemption

Town of Whitby Noise Bylaw # 6917-14 prohibits certain noise and regulates other noises by prohibiting by time and place in the town.

The exemption provisions under Section 3.8 of the Noise By-law # 6971-14 allows any person to make an application to the Commissioner of Legal and Enforcement Services or his/her delegate for an exemption from the provisions of this By-law related to a time-limited private construction activity or special event.

### How to apply:

#### **1. In-Person:**

Submit the completed application, including payment (cheque, cash, or debit) to:  
Enforcement Services  
3050 Garden Street, Unit #102  
Whitby, ON L1R 2G7

Hours of operation are Monday-Friday, 8:30am-4:30pm (excluding holidays)

#### **2. Regular Mail:**

Mail the completed application and cheque payable to The Town of Whitby to:  
Enforcement Services  
3050 Garden Street, Unit #102  
Whitby, ON L1R 2G7

**Town of Whitby  
Enforcement Services**

3050 Garden Street, Unit 102  
Whitby, ON L1R 2G7  
[www.whitby.ca](http://www.whitby.ca)



**Applicant Information**

First Name:	Last Name:
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Street Number and Address:

City:	Province:	Postal Code:
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Telephone:	Mobile:
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Email Address:

Identify the organization and/or contact individual (below) who will be responsible for the activity or event requiring exemption, if it is different from the individual applying for the exemption.

**Organization Information (if applicable)**

Organization Name:

Street Number and Address:

City:	Province:	Postal Code:
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Business Telephone:	Business Mobile:
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Business Email:

<b>Location of Event</b>		
Location Name (if applicable)		
Street Number and Address:		
City:	Province:	Postal Code:
Other Location Information:		
Is your event in a park?	Park Name and Park Permit No. (if applicable)	
<input type="checkbox"/> Yes		
<input type="checkbox"/> No		
<b>Event Information</b>		
Event Name:	Event Type:	
Provide a brief description of why a noise permit is required, including the type of noise impacts anticipated:		
<b>List the dates and times of your event, including set up and tear down time</b>		
Set up date(s) (yyyy-mm-dd)	Start Time	End Time

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<b>Tear down</b>		
Tear down date(s) (yyyy-mm-dd)	Start Time	End Time
Additional information about duration of event		
<b>Equipment</b>		
Describe all sound equipment which will be used and how it will be used (e.g. music/speeches/addresses) and what types of sound control systems will be incorporated.		
<b>Mitigation Measures</b>		
Describe what steps you will take to reduce the impact of the noise. (E.g. measures could include positioning the speakers so the sound is directed away from residences.)		

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**Staff on Site during Event**

One or more people are required to be on-site supervising throughout the entire duration of the event and are responsible for ensuring compliance with the permit's terms. Please list their contact information below.

Name (First, Last):

Position Title:

Business Telephone Number (Site):

Email:

Name (First, Last):

Position Title:

Business Telephone Number (Site):

Email:

**Required Conditions**

The applicant must abide by all conditions in the permit.

**Authorized Signature**

The applicant agrees to comply with, and ensure compliance with all statutory requirements, rules, regulations, by-laws, terms and conditions, or other authorities and all by-laws of the Town of Whitby.

The application fee is non-refundable.

**Applicant Signature:**

**Date:**

Note: It is an offence to knowingly provide false information on this application. Every person who fails to comply with an exemption permit issued is guilty of an offence and on conviction is liable to a fine of no more than \$100,000.