



Town of Whitby Policy

Policy Title:	Port Whitby Marina Policy for New Marina Applicants
Policy Number:	OPS 200
Reference:	Council Resolution #34-09
Date Originated:	February 9, 2009
Date Revised:	Not applicable
Review Date:	As required
Approval:	Council
Point of Contact:	Marina Supervisor

Purpose

The objective of the policy is to ensure a minimum standard of repair exists for vessels of new applicant's seeking dockage or storage at Port Whitby Marina. New vessels to be docked or stored at Port Whitby Marina shall meet minimum standards of construction, state of repair, and seaworthiness. Vessels that do not meet minimum standards and/or are not in compliance with any Municipal, Provincial or Federal Law will not be permitted. Poorly maintained vessels with little or no resale value are most likely to be abandoned in the event of default of storage or dockage fees.

Scope

This policy shall apply to all new applicants seeking dockage or storage. It shall also apply to existing boaters applying to bring a different vessel to the Port Whitby Marina.

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1 Procedure

- 1.1** Subject to slip availability, applicants for seasonal dockage and/or land storage will be required to complete a seasonal dockage/storage application form for consideration by the Marina Supervisor. An application may be rejected based on the condition of the vessel.
- 1.2** The application process will involve the following.
 - a) All new applicants for dockage or storage will be asked to complete a one page application form. The application form will provide the applicant's contact information as well as a description of the vessel including; dimensions, manufacturer name, construction material (i.e. fibreglass, steel, wood, aluminum, or concrete), and year of manufacture, along with a current photograph of the vessel. Applicants must provide proof of liability insurance with a minimum value of \$1,000,000 coverage.
 - b) The Marina Supervisor will review the vessel description and determine whether further information and/or a recent marine survey by an approved surveyor is required. This request may be as a result of concerns regarding the boat's condition, age and/or manufacturing methods used (i.e. homemade).
 - c) New applicants who are accepted for dockage or storage are expected to maintain their vessel in compliance with minimum standards of repair and seaworthiness throughout the storage/dockage period at Port Whitby Marina.

2 Responsibilities

- 2.1** The Marina Supervisor is responsible to administer this policy.

This Policy is hereby approved by Council Resolution #34-09 on this 9th day of February, 2009.