



Consolidated Fees & Charges By-law

Fees & Charges

A by-law to establish fees and charges for various services provided by the Town of Whitby.

By-law # 7220-17

Consolidated Version

As amended by By-laws:

By-law Number:	Date Passed:	By-law Number:	Date Passed:
#7243-17	February 21, 2017	#7364-18	January 29, 2018
#7253-17	March 20, 2017	#7370-18	February 20, 2018
#7271-17	April 10, 2017	#7390-18	April 16, 2018
#7284-17	June 5, 2017	#7416-18	June 4, 2018
#7316-17	September 18, 2017	# 7448-18	September 17, 2018

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1. General

- 1.1. That the fees or charges for services, activities, and use of municipal property provided or done by or on behalf of the Town as set out in the Schedules attached hereto and forming part of this By-law are hereby established and imposed.

Schedule A	Office of the Town Clerk and General Fees
Schedule B	Business Licence Fees (Amended by By-law No. 7390-18)
Schedule C	Public Works Department Fees (Amended by By-law Nos. 7271-17 and 7364-18)
Schedule D	Legal and By-law Services Department Fees (Amended by By-law Nos. 7370-18 and 7390-18)
Schedule E	Whitby Fire and Emergency Services Department Fees (Amended by By-law Nos. 7253-17 and 7416-18)
Schedule F	Community and Marketing Services Department Fees – Sports Fields, Arena/Ice Floor, and Parks (Amended by By-law No. 7253-17 and 7316-17)
Schedule G	Community and Marketing Services Department Fees – Halls and Facility Rentals (Amended by By-law No. 7253-17)
Schedule H	Public Works Department Fees – Municipal Parking Lot Rates (Amended by By-law No. 7284-17)
Schedule I	Public Works Department Fees – On-Street Parking Rates (Amended by By-law No. 7284-17)
Schedule J	Community and Marketing Services Department Fees – Recreation (Amended by By-law No. 7332-17)
Schedule K	Community and Marketing Services Department Fees – Port Whitby Marina (Amended by By-law No. 7332-17)
Schedule L	Community and Marketing Services Department Fees – Park Features (Amended by By-law No. 7332-17)
Schedule M	Planning Application Fees (Amended by By-law No. 7448-18)
Schedule N	Building Permit Fees (Amended by By-law No. 7448-18)

- 1.2. That the fees or charges imposed in Section 1.1 of this by-law, as set out in the attached schedules, are due and payable to the Town upon or prior

to performance by the Town of the service or activity for which any fee or charge is imposed.

- 1.3. That in addition to any other remedy available to the Town, any fee or charge imposed pursuant to this By-law shall constitute a debt owing by the person for whom the said service or activity was provided to, and the Town may, if such amounts remain unpaid after ten (10) days following notification of the amounts owing pursuant to Section 1.2, add the amounts owing to the tax roll for the real property of the person who is responsible for paying the fees or charges, and such amounts may be collected in like manner as municipal taxes subject to any enabling provisions contained within each applicable by-law.
- 1.4. That the Town shall, prior to adding any amounts owing pursuant to Section 1.3 to the tax roll of any property, provide at least ten (10) days written notice of its intention to do so.
- 1.5. Where the provisions of this By-law may conflict with any other by-law, this By-law shall prevail.

2. Schedule(s)

- 2.1. [Schedule A - Office of the Town Clerk and General Fees](#)
[Schedule B - Business Licence Fees](#) (Amended by By-law No. 7390-18)
[Schedule C - Public Works Department Fees](#)
(Amended by By-law Nos. 7271-17 and 7364-18)
[Schedule D - Legal and By-law Services Department Fees](#)
(Amended by By-law Nos. 7370-18 and 7390-18)
[Schedule E - Whitby Fire and Emergency Services Department Fees](#)
(Amended by By-law Nos. 7253-17 and 7416-18)
[Schedule F - Community and Marketing Services Department Fees -
Sports Fields, Arena/Ice Floor, and Parks](#)
(Amended by By-law No. 7253-17 and 7316-17)
[Schedule G - Community and Marketing Services Department Fees -
Halls and Facility Rentals](#)
(Amended by By-law No. 7253-17)
[Schedule H - Public Works Department Fees - Municipal Parking Lot
Rates](#)
(Amended by By-law No. 7284-17)
[Schedule I - Public Works Department Fees - On-Street Parking Rates](#)
(Amended by By-law No. 7284-17)
[Schedule J - Community and Marketing Services Department Fees -
Recreation](#)
(Amended by By-law No. 7332-17)
[Schedule K - Community and Marketing Services Department Fees -
Port Whitby Marina](#)
(Amended by By-law No. 7332-17)
[Schedule L - Community and Marketing Services Department Fees -](#)

Park Features

(Amended by By-law No. 7332-17)

Schedule M – Planning Application Fees

Amended by By-law No. 7448-18

Schedule N – Building Permit Fees

Amended by By-law No. 7448-18

3. Short Title

3.1. This By-law may be referred to as the Fees & Charges By-law.

4. Repeal of Existing By-law

4.1. That by-laws 5002-02, 6150-09, 6289-10, 6429-11, 6575-12, 6697-13, 6724-13, 6833-14, 6886-14, 6945-15, 7084-16, 7094-16, and 7140-16 be repealed.

4.2. That Sections 5 and 6 of By-law 6720-13 be repealed.

4.3. That Section 2.12.1 of By-law 7125-16 be repealed and replaced with an application fee prescribed in the Fees and Charges By-law.

4.4. That Section 3.1 of By-law 7125-16 be repealed.

4.5. That reference in Section 6 of By-law 5947-07 pertaining to fees be repealed and replaced with a fee in accordance with the Fees and Charges By-law.

4.6. That Schedule 1 of By-law 5545-04 be repealed at such time as the fees and charges contained therein come into force and effect in accordance with this By-law.

4.7. That references to fees and charges found in By-law 5545-04 be repealed and replaced with “in accordance with the Fees and Charges By-law” at such time as the fees and charges contained therein come into force and effect in accordance with this by-law.

Note: Also reference By-law No. 7253-17 and 7284-17 for the repeal of additional by-laws.

5. Effective Date

5.1. This by-law shall come into force and take effect on the date of passing thereof save and except Schedule B which shall come into force and effect on March 1, 2017.

5.2. Schedule E shall come into force and effect on March 20, 2017 and Schedules F and G shall come into force and effect on April 1, 2017 (Amended by By-law No. 7253-17)

- 5.3. Schedule K shall come into force and effect on February 15, 2018, and Schedule J and L shall come into force and effect on March 26, 2018.
(Amended by By-law No. 7332-17)

By-law read and passed this 30th day of January, 2017.

Original Approved and Signed.

Don Mitchell, Mayor

Original Approved and Signed.

Christopher Harris, Town Clerk

Schedule A
To By-law Number 7220-17
Office of the Town Clerk and General Fees

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
General Fees				
Photocopies	\$0.70	Yes	\$0.79	Per Page
Commission Affidavits (non-residents)	\$25.00	Yes	\$28.25	Limit of 4 documents
Certify True Copies (non-residents)	\$25.00	Yes	\$28.25	Limit of 4 documents or copies
Commission Affidavits (residents)	\$10.00	Yes	\$11.30	Limit of 4 documents
Certify True Copies (residents)	\$10.00	Yes	\$11.30	Limit of 4 documents or copies
Pension Affidavits (Seniors)	Exempt	No	n/a	n/a
Marriage Licence	\$130.00	No	\$130.00	Per Licence
Marriage Ceremony	\$300.00	Yes	\$339.00	Per ceremony
Marriage Ceremony Cancellation Charge	\$50.00	Yes	\$56.50	Non refundable
Lottery Licence	3% of Prize	No	n/a	Per Licence
Registration of Death (during business hours)	\$25.00	No	\$25.00	Per Registration
Registration of Death (after hours)	\$125.00	No	\$125.00	Per Registration
Line Fence Dispute Administration	\$250.00	No	\$250.00	Per Application

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Records Search Not Freedom of Information	\$45.00	Yes	\$50.85	Per Hour
Municipal Consent Forms for Liquor Licence Applications	\$50.00	No	\$50.00	Per Application
<p>Note: All disbursement costs incurred by the Town are in addition to any other fees required to be paid as set out in this By-law or otherwise assessed.</p>				

Schedule B
To By-law #7220-17
Business Licence Fees

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Adult Entertainment Licences				
Parlour Establishment	\$500.00	No	\$500.00	Per Licence
Body-Rub Establishment	\$300.00	No	\$300.00	Per Licence
Body-Rub Attendant	\$200.00	No	\$200.00	Per Licence
Body-Rub Operator	\$300.00	No	\$300.00	Per Licence
Body-Rub Owner	\$300.00	No	\$300.00	Per Licence
Taxicab and Limousine Licences				
Limousine Driver	\$150.00	No	\$150.00	Per Licence (valid for two years)
Limousine Owner	\$175.00	No	\$175.00	Per Vehicle
Taxicab Broker	\$100.00	No	\$100.00	Per Licence
Taxicab Driver	\$125.00	No	\$125.00	Per Licence (valid for two years)
Taxicab Owner	\$120.00	No	\$120.00	Per Vehicle
Wheelchair Accessible Taxicab Owner	\$0.00	No	\$0.00	Per Vehicle
Transportation Network Company (TNC) Licences				
TNC Broker	\$25,000.00	No	\$25,000.00	Per Licence
Retail Licences				
Food Premises	\$180.00	No	\$180.00	Per Licence

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Pawnbroker	\$150.00	No	\$150.00	Per Licence
Salvage Yard/Shop and Second Hand Shop	\$150.00	No	\$150.00	Per Licence
Fireworks from a Mobile Sales Premise	\$225.00	No	\$225.00	Per Licence
Other Licences				
Auctioneer	\$100.00	No	\$100.00	Per Licence
Exhibition	\$200.00	No	\$200.00	Per Licence
Group Home Registry	\$125.00	No	\$125.00	Per Licence
Lodging House	\$200.00	No	\$200.00	Per Licence
Refreshment Vehicle - New	\$250.00	No	\$250.00	New Licence
Refreshment Vehicle - Renewal	\$200.00	No	\$200.00	Renewal Licence
Administrative and Late Penalty Fees				
Document Replacement	\$20.00	No	\$20.00	Per Document
License renewal past due 15 days	\$50.00	No	\$50.00	Per Licence
Vehicle Inspection	\$30.00	No	\$30.00	Per vehicle (11 model years or older)

Schedule C
To By-law # 7220-17
Public Works Department Fees

Description of Services and Activities

1. **General Photocopying:** This fee covers the costs associated with photocopying of various public works related materials or documents. Refer to Schedule A for general photocopying fees.
2. **Municipal Consent Approval Fees:** This fee covers the cost of processing Municipal Consents for private utilities and all other for profit organizations.

Under several Provincial and Federal statutes the Town of Whitby is obliged to provide a location for the utilities in the road allowance. Municipal Consent approval is required by Provincial statute to install facilities with the Town of Whitby right-of-way or easement. The Municipal Consent approval process is intended to ensure that the location approved for the various utilities does not conflict with any existing utilities or municipal services as well as any future municipal requirements such as road widening or sewers.

The established fee is meant to recover staff time and other costs associated with the processing of Municipal Consents and are based on the average costs over previous years. The fees for Municipal Consent service is applicable to Bell Canada, other telephone companies, Rogers Cable TV, other cable television companies, Ontario Hydro, Hydro One, Enbridge, major oil and gas pipeline companies and all other for profit organizations.

3. **Curb Cutting:** This fee is applied to any individual property owner wishing to create or widen a driveway entrance on a Town of Whitby road which has curb and gutter. This work is performed as required by an independent Town of Whitby contractor.
4. **Road Occupancy Permits:** Utilities and Contractors frequently undertake various construction projects within the Town of Whitby road allowance which would include servicing for new development, major rehabilitation of existing plant, emergency repair to existing plant and major landscaping projects. It is a requirement of the Town of Whitby that a Road Occupancy Permit be obtained prior to any work proceeding within the public road allowance. The purpose of this permit is to:
 - Inform the Municipality and Emergency Services (if affected by any road work) of the date, time and type of work being performed;
 - Screen contractors to ensure they are qualified and have adequate liability;

- Provide a permanent record of work and location so the Town of Whitby can inspect the restoration and invoice the applicant for the cost of the permanent restoration by the Town of Whitby;
- Provide a permanent record for oversized loads through a single trip or yearly permit;
- Provide a permanent record for all site service and access locations for work being performed on private property;
- Obtain permission for the use of metered parking spaces to assist with private construction activities (waste containers, cranes, etc)

It is the Town's policy to consider all restoration by the applicant, except sod, to be temporary only. The permanent restoration is completed by the Town as part of the annual concrete sidewalk construction contract. This ensures quality control to improve longevity and reduce future maintenance expenditures in repairing deficiencies.

Field Locate Surcharge – Road Occupancy Permit (ON1Call): This fee is intended to recover staff or consultant time to complete field locates of Town owned underground infrastructure. Through the Ontario Underground Infrastructure Notification System Act, 2012, the Town is required to provide field locates of Town owned infrastructure (streetlights and storm sewers) to any individual completing an excavation near the road allowance. Individuals are required to call Ontario One Call Centre (On1Call) before commencing excavation works, to received verification of underground facilities within the vicinity of the proposed excavation.

5. **Utilization of Right-of-Way:** This fee is intended to recover staff time to review traffic management plans and complete initial and periodic inspection of the traffic control required for the utilization of the Town's right-of-way.

- Provide a permanent record for an exemptions to the Noise By-law as approved by the Commissioner of Public Works;
- Provide a permanent record as approved of all locations where equipment or materials are being store on the public right of way and;

Note: This fee is in addition to the appropriate Road Occupancy Permit fee and is applicable if the works require the closure of vehicular travel lanes and/or boulevard facilities (sidewalks, multi-use paths, etc.).

6. **Driveway Entrance Culverts:** This fee is applied to any individual property owner wishing to create a new driveway entrance, widen an existing driveway entrance or put in a temporary entrance in a rural setting - and a culvert is required to accommodate road drainage. This work is completed by Town of

Whitby Public Works staff.

7. **Deposits for Private Work (based on a 6.0m frontage):** Property owners may require access across the Town of Whitby's boulevard for construction purposes through a building permit, or pool enclosure permit. These deposits are used when

damage (if any) to the sidewalk, curb and gutter, sodded boulevard and/or fencing has occurred and requires restoration. Damage is assessed by Town staff and the cost for restoration calculated based on current road occupancy rates. The deposit balance, if any, is refunded to the owner. Permanent restoration is completed in the Town of Whitby contracts. Property owners are permitted to restore the sod and fencing only.

8. **Storm Sewer Connections:** The intent of this fee is to recover the cost to the Municipality for pre-installing (pre-stubbing) services for vacant and future lot severances or providing services to an existing lot. New storm sewer connection charges shall be based on actual contract prices.
9. **Sidewalk Installation:** The intent of this fee is to cover the cost to the Municipality for the construction of a sidewalk that will be completed by the Municipality at a future date.
10. **Illumination Equipment Installation (LED):** The intent of this fee is to cover the cost to the Municipality for the construction of Illumination equipment which will be completed by the Municipality at a future date.
11. **Streetlight Re-lamping and Cleaning:** This fee is applied to all new residential subdivision developments where new streetlights are being installed within Municipal public right-of-way. The established fee is meant to recover staff time and other costs associated with the annual Streetlight re-lamping and cleaning program and are based on the actual contract costs from the previous year. This fee, charged per newly installed streetlight, represents completion of two cleaning cycles within the time period and burn out rate of 10 per cent prior to assumption of the development by the Municipality.
12. **Newspaper Box Approval Fee:** This fee covers the cost of processing newspaper box approvals which includes regulating newspaper boxes within the Town's rights-of-way.
13. **Outdoor Sidewalk Patio Café Permit:** This fee covers the cost of processing an Outdoor Sidewalk patio Café Permit which includes Town of Whitby staff time and other costs to investigate and regulate outdoor areas used in association with an eating establishment and location on a sidewalk under the jurisdiction of the Corporation of the Town of Whitby.
14. **Building Permit Activity Report:** This fee covers the cost of processing a Building Activity Report which includes Town of Whitby staff time and printing

costs.

15. **Sidewalk Snow Clearing:** This per metre fee covers the cost of removing snow and ice from sidewalks where adjacent property owners have not complied with a By-law Enforcement Order to remove snow and ice.
16. **Street Closure Permit:** The intent of this fee is to recover the staff and vehicle related costs for delivering and returning traffic barrels or barricades specific to a permitted street dance or party occurring within a Town of Whitby right of way.
17. **Retrieval of Unauthorized Items (Including Signs):** The intent of this fee is to recover the staff and vehicle related costs for removing unauthorized items (including signs) within a Town of Whitby right-of-way. Actual costs, if known, will be invoiced. These items are not permitted through the Town of Whitby Temporary Sign By-law 5696-05.
18. **Solid Waste Management Fees:** The intent of this fee is to recover the cost of additional services pertaining to Solid Waste Management By-law 5795-06.
19. **Permanent Pavement Markings:** This fee is applied to all new developments where new Municipal roads are being constructed or where existing Municipal roads are being altered and repainting of line markings is required. The established fee is meant to recover staff time and materials for the placement of permanent (plastic) pavement markings on new or altered Municipal roads. This fee represents the cost of labour and a full pail of plastic paint, which will cover 20 linear metres of line painting. Paint is sold in full pail increments only, due to spoilage after opening.
20. **Permanent Signage:** This fee is applied to all developments where new Municipal roads are being constructed or where new regulatory signage is otherwise required. The established fee is meant to recover staff time and materials for the placement of permanent posts and signage. This fee represents the cost of labour and materials.
21. **Town Benchmark Contribution:** This fee is applied to all new residential subdivision developments to assist in establishing/re-establishing local survey benchmarks (vertical and horizontal) throughout the Town. The established fee is meant to recover staff time and other costs associated with the annual Benchmark contract and are based on the actual contract costs from the previous year and the averaged residential building permits issued for the previous two years.
22. **Private Property Parking Enforcement Training:** This fee is applied to all new private properties seeking authorization to appoint and issue Town parking tickets. The cost covers staff labour to inspect the property to ensure proper signage for the ticketing and towing of vehicles. The fee also covers the cost to provide training through Town of Whitby Public Works staff to private property

owners/agents, for the enforcement of private parking issues. The training will aim to ensure that those individuals appointed to enforce private property parking regulations are aware of their powers, limitations, and overall scope and ability while engaged under the authority granted to them by the Town of Whitby. Copies of all relevant Town By-laws will also be provided. Currently, the appointment of Municipal Law Enforcement Officers for the purpose of private property parking enforcement is undertaken in accordance with By-law 2916-90 and the existing appointment policy. The fee represents the cost of labour and materials to train all new parking enforcement appointees.

23. **Private Property Parking Enforcement Site Registration:** This fee is applied to all new private property locations that have a private security company issuing parking tickets. The fee covers the cost of application processing and Town inspection to ensure adequate signage. Once authorized, the Town provides tickets to the appointed individuals to ticket on the private property.
24. **Re-schedule Parking Ticket Review:** The intent of this fee is to charge defendants who do not show up for their scheduled ticket review. This fee will be applied in order to book a second review. Those who call to re-book their appointment at least 24 hours in advance of their appointment will not be charged.
25. **Traffic Count Data – Intersection Turning Movement Count (TMC) or Automatic Traffic Records (ATR):** Public Works staff receive requests for traffic count data to assist new developments or businesses. This fee is intended to recover staff time and costs for providing the traffic count data.
26. **Engineering Peer Review Administration Fee:** This fee is intended to recover staff time and costs for managing and administering Engineering Peer Review undertakings funded by the Developer/Subdivider which are not collected through other Town mechanisms.
27. **Engineering Structure Inspection Fee:** This fee is applied to all new developments where municipally owned structures (e.g. retaining walls, culverts, bridges, etc.) with a span equal to 3.0m or greater will be constructed. The established fee is to recover the costs associated with completing the mandatory inspection of each structure in accordance with the requirements of the Ontario Structures Inspections Manual. Structures of this size are required to be inspected every two years regardless of the timing for assumption through the subdivision process.
28. **Site Alteration Permit:** A permit issued by the Commissioner pursuant to the provisions of the Site Alteration By-law 7267-17 and the Site Alteration Guidelines for the purpose of dumping, removing of topsoil from land, or the alteration of the grade of land by any means including placing fill, clearing and grubbing, the compaction of soil or the creation of impervious surfaces, or any combination of these activities.

28a. **Permit Condition Amendment Fee:** Where the total permitted fill quantity is made up of multiple sources and/or the fill source is not initially confirmed at the time of permit issuance, the approved permit conditions may be amended with each accepted source site, up to the maximum permitted fill quantity. A Permit Condition Amendment Fee would apply for each request to amend the permit conditions.

28b. **Permit Renewal Fee:** A Permit Renewal Fee shall be required should additional time be required to complete the original approved scope of work, the approved permit may be renewed one (1) time to double the permit term.

29. **Road Damage Contribution / Inspection Fee:** A per cubic meter of imported/exported material fee for degradation/long term damages of public infrastructure and staff inspection cost may be required prior to final approval of the Site Alteration Permit. Land developers are required to provide a financial security equivalent to the applicable road damage contribution / inspection fee in lieu of the road damage contribution / inspection fee.

30. **Road Replacement Fee (Inc. Inspection & Administration):** If it is determined by the Town that the roads will not support the projected trucking activity, the Applicant will be required to pay a Road Replacement Fee which will cover the cost to reconstruct the roadway following completion of the trucking activities.

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
1. Photocopying				
Engineering Drawings Prints (A1)	\$7.25	Yes	\$8.19	Per Sheet
Design Criteria & Engineering Standards	\$102.50	Yes	\$115.83	Per Book
Vertical Control	\$51.25	Yes	\$57.91	Per Book
Environmental Assessment Studies	\$102.50	Yes	\$115.83	Per Book
Watershed Reports	\$102.50	Yes	\$115.83	Per Book
2. Municipal Consent Approval Fee				
Per street, up to 250m length	\$512.50	No	\$512.50	Each
3. Curb Cutting (Actual quotation prices)				
Minimum charge for the first 2.0 metres	Actual Quotation Prices	Yes		First 2 Metres

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Cost per each additional metre	Actual Quotation Prices	Yes		Additional Metres
Additional curb-cutting both sides of curb	Actual Quotation Prices	Yes		Cutting Both Sides
Additional cost per order for a Rush Order	Actual Quotation Prices	Yes		Rush Order
Administration Fee	\$102.50	Yes	\$115.83	Each
4. Road Occupancy Permits				
Per Permit – Local Roads	\$110.00	No	\$110.00	Each
Field Locate Surcharge – Local Roads (ON1Call)	\$51.25	Yes	\$57.91	Each
Per Permit – Collector and Arterial Roads	\$460.00	No	\$460.00	Each
Field Locate Surcharge – Collector and Arterial Roads (On1Call)	\$102.50	Yes	\$115.83	Each
Single Trip Oversized Road Occupancy Permit	\$100.00	No	\$100.00	Per Trip
Yearly Oversized Road Occupancy Permit	\$300.00	No	\$300.00	Per Year
Site Service and Access Permit	\$200.00	No	\$200.00	Per Month
Use of Metered Parking Space	\$25.00	Yes	\$28.25	Per Day Per Meter
Asphalt Pavement – (Arterial Roads)	\$170.00	Yes	\$192.10	Per m ²
Asphalt Pavement – (Local and Collector)	\$155.00	Yes	\$175.15	Per m ²
Infrared Joint Treatment (per metre)	\$85.00	Yes	\$96.05	Per metre
Infrared Treatment at Miscellaneous Locations (CB, MH, etc.)	\$465.00	Yes	\$525.45	Each
Concrete Sidewalk	\$135.00	Yes	\$152.55	Per m ²
Impressed Concrete	\$145.00	Yes	\$163.85	Per m ²

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Tactile Plates (in addition to above concrete sidewalk item)	\$555.00	Yes	\$627.15	Per metre
Concrete Curb and Gutter	\$155.00	Yes	\$175.15	Per metre
Brick Pavers	\$145.00	Yes	\$163.85	Per m ²
Asphalt Boulevard/Multi-Use Path	\$115.00	Yes	\$129.95	Per m ²
5. Utilization of Right-of-Way				
Affecting vehicle travel lanes on Collector and Arterial Roads during off-peak hours (9:00am to 3:00pm and/or 7:00pm to 5:00am), up to 250m length	\$260.00	No	\$260.00	Per Lane Per Day
Affecting vehicular travel lanes on Collector and Arterial Roads during peak hours (5:00am to 9:00am and/or 3:00pm to 7:00pm), up to 250m length	\$55.00	No	\$55.00	Per Lane Per Hour
Affecting travel lanes on Local Roads or boulevard, sidewalk, multi-use pathway, up to 250m length	\$55.00	No	\$55.00	Per Lane/ Boulevard Per Day
Noise By-law Exemption Permit Fee	\$100.00	No	\$100.00	Per Day
6. Driveway Entrance Culverts				
New Culverts - (460mm x 340mm)				
- Length of 6.0m	\$2,475.00	Yes	\$2,796.75	Lump Sum
- Additional lengths at time of installation	\$335.00	Yes	\$378.55	Per metre
- Culverts having larger diameter	Fee Prorated	Yes		Fee Prorated
Extend Existing Culverts – (460mmx340mm)				

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
- Minimum charge for a length of 1.5m	\$615.00	Yes	\$694.95	Lump Sum
- Additional lengths at time of installation	\$335.00	Yes	\$378.55	Per metre
- Culverts having larger diameter	Fee Prorated	Yes		Fee Prorated
Temporary Culverts- (460mm x 340mm)				
- Length of 6.0m or less	\$1235.00	Yes	\$1,395.55	Lump Sum
- Additional lengths at time of installation	\$205.00	Yes	\$231.65	Per metre
Relocation of Existing Culverts	Actual Costs	Yes		Invoice Actual Costs
Administration Fee	\$102.50	Yes	\$115.83	Each
7. Deposits for Private Works (based 6.0m frontage)				
Concrete Sidewalk	\$1,215.00	Yes	\$1,372.95	Each
Concrete Curb and Gutter	\$930.00	Yes	\$1,050.90	Each
Sodded Boulevard	\$390.00	Yes	\$440.70	Each
Fencing	\$2,040.00	Yes	\$2,305.20	Each
Lot Sodding Deposit (Semi, Link and Street Townhouses)	\$1,125.00	Yes	\$1,271.25	Each
Lot Sodding Deposit (Detached)	\$2,250.00	Yes	\$2,542.50	Each
8. Storm Sewer Connections (Invoice actual costs, if known)				
150mm diameter	\$215.00	No	\$215.00	Per metre
250mm diameter	\$280.00	No	\$280.00	Per metre
300mm diameter	\$310.00	No	\$310.00	Per metre
375mm diameter	\$360.00	No	\$360.00	Per metre
450mm diameter	\$375.00	No	\$375.00	Per metre
Administration Fee	\$102.50	Yes	\$115.83	Each
9. Sidewalk Installation				

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Concrete Sidewalk/Boulevard (Removal and Replacement)	\$135.00	Yes	\$152.55	Per m ²
Concrete Sidewalk/Boulevard (New)	\$135.00	Yes	\$152.55	Per m ²
Concrete Sidewalk and Platform	\$245.00	Yes	\$276.85	Per m ²
10. Illumination Installation (LED)				
Light Installation on existing pole	\$1,800.00	Yes	\$2,034.00	Each
Streetlight pole and light installation	\$6,950.00	Yes	\$7,853.50	Each
11. Streetlight Re-Lamping and Cleaning	\$35.00	Yes	\$39.55	Each
12. Newspaper Box Approval Fee				
Yearly Permit – per Newspaper Company	\$370.00	Yes	\$418.10	Per Year
Reclaiming Newspaper Boxes	\$135.00	Yes	\$152.55	Each
Administration Fee	\$102.50	Yes	\$115.83	Each
13. Outdoor Sidewalk Café Permit	\$200.00	No	\$200.00	Per permit
14. Building Permit Activity Report				
Monthly	\$12.00	Yes	\$13.56	Per Month
Annually (12 reports)	\$79.50	Yes	\$89.84	Per Year
15. Sidewalk Snow Clearing (Per Occurrence)	\$16.00	Yes	\$18.08	Per metre
16. Street Closure Permit	\$285.00	No	\$285.00	Each

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
17. Retrieval of Unauthorized Items (Including signs) (Invoice actual costs, if known)	\$51.25	Yes	\$57.91	Per Item
18. Solid Waste Management Fees				
Special Collection Services	\$25.00	No	\$25.00	Per Collection
Bag Tags	\$2.00	No	\$2.00	Per Tag
CFC Sticker	\$20.00	No	\$20.00	Per Sticker
19. Permanent Pavement Markings				
10 cm wide plastic pavement markings, any colour (fee in 20m increments due to spoilage after opening)	\$410.00	Yes	\$463.30	Per 20 metres
40 cm wide white stop bar	\$410.00	Yes	\$463.30	Each
20. Permanent Signage				
General – Standard Application	\$220.00	Yes	\$248.60	Each
Heritage Application	\$276.75	Yes	\$312.73	Each
Stop Sign with Street Name Blade(s) – Standard	\$440.75	Yes	\$498.05	Each
Stop Sign with Street Name Blade(s) - Heritage	\$728.00	Yes	\$822.64	Each
21. Town Benchmark Contribution (per new residential unit)	\$14.00	Yes	\$15.82	Per New Residential Unit
22. Private Property Parking Enforcement Officer Training / Registration – Initial Application	\$102.50	No	\$102.50	Per Person

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Annual Renewal - Private Property Parking Enforcement Officer Training / Registration	\$25.00	No	\$25.00	Per Person
23. Private Property Parking Enforcement Site Registration	\$75.00	No	\$75.00	Per Site
24. Re-schedule Parking Ticket Review	\$15.00	No	\$15.00	Per Review
25. Traffic Count Data – Intersection Turning Movement Count (TMC) or Automatic Traffic Records (ATR)	\$50.00	Yes	\$56.50	Per Location
26. Engineering Peer Review Administration Fee	15% of the total cost of the Peer Review Fee	Yes		Each
27. Engineering Structure Inspection Fee	\$1,025.00	Yes	\$1,158.25	Per Inspection
28. Site Alteration Permits Application Fee				
Alteration of Grade < 500 m ³	\$522.75	Yes	\$590.71	Each
Alteration of Grade ≥ 500 m ³	\$1,045.50	Yes	\$1,181.42	Each
Small Site Alteration < 500 m ³	\$522.75	Yes	\$590.71	Each
Large Site Alteration ≥ 500 m ³	\$1,045.50	Yes	\$1,181.42	Each

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Large Site Alteration ≥ 500 m3 to CLOC regulated area	N/A	N/A	N/A	N/A
28a. Permit Condition Amendment Fee				
Permit Condition Amendment Fee (eg. Additional source site)	\$256.25	Yes	\$289.56	Per Amendment
28b. Permit Renewal Fee				
One Time Permit Renewal	50% of initial Application Fee	Yes		Each
29. Road Damage Contribution Fee				
Road Damage Contribution / Inspection Fee for imported/exported material	\$2.05	Yes	\$2.32	Per m ³
30. Road Replacement Fee (Inc. Inspection & Administration)				
Road Reconstruction Low Class Bituminous (LCB) roads	\$137.50	Yes	\$155.38	Per Linear Metre
Road Resurfacing High Class Bituminous (HCB) roads	\$565.00	Yes	\$638.45	Per Linear Metre
Road Reconstruction High Class Bituminous (HCB) roads	\$2,310.00	Yes	\$2610.30	Per Linear Metre

Engineering Design Review and Inspection Fees

General

- Applicants, at the time of executing any relevant Subdivision Agreement, Site Plan Agreement or other Development Agreement, or when otherwise required by the Town, shall pay to the Town the relevant fees as set out herein.

Subdivision Design Review and Inspection Fees

- The Engineering Design Review Fee to be paid by the Subdivider shall be 1.25% of the estimated cost of installation of public services for the Town of Whitby and other regulatory requirements administered by the Town of Whitby, with a minimum fee of \$2,100.00.
- The Engineering Inspection Fee to be paid by the Subdivider shall be based upon the following table relating to the estimated cost of public services to be installed for the Town of Whitby, the Region of Durham and other regulatory requirements administered by the Town of Whitby.

Estimated Cost of Services	Engineering Inspection Fee
Less than \$200,000.00	\$5,000 or 5.20% of the total estimated cost of services, whichever is greater
\$200,000.01 to \$500,000.00	\$10,400 or 4.60% of the total services, whichever is greater
\$500,000.01 to \$1,000,000.00	\$23,000 or 3.90% of the total services, whichever is greater
\$1,000,000.01 to \$2,000,000.00	\$39,000 or 3.30% of the total services, whichever is greater
\$2,000,000.01 to \$3,000,000.00	\$66,000 or 2.90% of the total services, whichever is greater
\$3,000,000.01 and over	\$87,000 or 2.60% of the total services, whichever is greater

- A fee for ‘Underground Servicing Approval Only’ equal to 15% of the total Engineering Design Review Fee plus 15% of the total Engineering Inspection Fee shall be paid by the Subdivider for underground servicing approval only of the Engineering Design in advance of the Full Engineering Design Approval. The minimum combined fee shall be \$2,625.00.

Subdivision Design Review Fee Surcharge

- The Subdivider shall pay an additional surcharge of 33.3% of the total Engineering Design Review Fee for a Fourth Engineering Submission review.
- The Subdivider shall pay an additional surcharge of 20.0% of the total Engineering Design Review Fee for each Engineering Submission review after the fourth submission.
- The above noted surcharges shall be discounted by 50% should less than half of the total number of plans require revisions.

Delayed Assumption Surcharge

- One year after placement of top asphalt, a final deficiency list will be issued by the Town. One year (12 months) from the issuance of this final deficiency report, and each anniversary date thereafter, the penalty fee of 10% (min. \$5,000) of the initial Engineering Inspection Fee will apply until the Subdivider/Developer has addressed all Subdivider/Agreement requirements.

Subdivision Assumption Fee

- This fee is applied to all new subdivisions at the time of assumption. The established fee of \$5,000.00 is intended to recover staff time and costs for completing the required tasks associated with assuming a subdivision, such as: updating GIS (record drawing) information, preparation of by-laws and document registration.

Site Plan Engineering Fees

- Tier 1: Development Site Area: ≤ 1,000 m², fix fee of \$1,050.00.
- Tier 2: Development Site Area: 1,001 to 3,000 m², fix fee of \$3,150.00.
- Tier 3: Development Site Area: > 3,001 m², sliding scale based on construction value of civil works as per the following table:

Estimated Cost of Civil Works	Site Plan Engineering Fee
Less than \$200,000.00	\$5,000 or 5.20% of the total estimated cost of services, whichever is greater
\$200,000.01 to \$500,000.00	\$10,400 or 4.60% of the total estimated services, whichever is greater
\$500,000.01 to \$1,000,000.00	\$23,000 or 3.90% of the total estimated services, whichever is greater
\$1,000,000.01 to \$2,000,000.00	\$39,000 or 3.30% of the total estimated

Estimated Cost of Civil Works	Site Plan Engineering Fee
	services, whichever is greater
\$2,000,000.01 to \$3,000,000.00	\$66,000 or 2.90% of the total estimated services, whichever is greater
\$3,000,000.01 and over	\$87,000 or 2.60% of the total estimated services, whichever is greater

Site Plan Engineering Fee Surcharge

- Tier 1: Fix fee of \$1,050 per submission for 4th Submission (and beyond).
- Tier 2: Fix fee of \$3,150 per submission for 4th Submission (and beyond).
- Tier 3: 33% of the initial Site Plan Engineering Fee for 4th Submission, and 20% of the initial Site Plan Engineering Fee for each submission after the 4th submission.

Engineering Review for Residential In-Fill Lots

- Fix fee of \$1,050.00.

This fix fee shall also apply to all single family residential dwelling requiring a Site Plan Application, regardless of actual development site area.

Schedule D
To By-law #7220-17

Description of Services and Activities

1. **Accessory Apartment Fees:** These fees covers the cost of processing an accessory apartment registration application which includes Town of Whitby staff time and other costs to investigate, regulate and require property owners to register accessory apartments.
2. **Animal Adoption Fees:** These fees cover the cost of sheltering, spaying or neutering, vaccinating and preparing animals for adoption to the public from the Animal Services Centre.
3. **Animal Licences:** These fees cover the cost of processing an application for an animal licence for a cat or dog which includes staff time and other costs to investigate, regulate and require owners of cats and dogs to register animals with the Town.
4. **Cadaver Disposal Fees:** These fees cover the cost of picking up and disposing of a deceased domestic animal from private property or the cost of an animal owner bringing a deceased animal to Animal Services for disposal.
5. **Wildlife Trap Rental Fee:** This fee imposes a deposit to ensure the trap's return, and imposes a cost if the trap is not returned after a week of being borrowed.
6. **Impoundment Fees:** These fees cover the cost of picking up an animal found running at large and sheltering the animal at the Animal Services Centre. After-hours fees are applicable when an Animal Services Officer is required to work after-hours and incur overtime to pick-up an animal found running at large. These fees helps to offset the costs incurred in providing this service to the Town's residents.
7. **Owner Surrender Fees:** These fees are applicable should an animal owner wish to transfer their animal to Animal Services for future adoption. Animal Services incurs costs to care for the animal and to have it spayed/neutered and vaccinated prior to making the animal available for adoption.
8. **Pool Enclosure Permit Fees:** These fees covers the cost of processing a pool enclosure permit application which includes staff time and other costs to investigate, regulate and require owners of privately-owned swimming pools to erect and maintain fences and gates around such swimming pools.
9. **Temporary Sign Permit:** This fee covers the cost of processing a sign permit application which includes staff time and other costs to investigate, prohibit and regulate temporary signs erected within the Town.

10. **By-law Services Re-Inspection Fee:** This fee has been calculated based on the time required to conduct an inspection and includes the hourly rate of a By-law Officer and the overhead costs associated with a By-law Officer, including the cost of a municipal vehicle, uniform, mobile phone, laptop, and associated administrative support.
11. **Compliance Letters:** This fee covers the cost of processing and preparing a compliance letter, which includes staff time to investigate the history of a property, open files, and zoning compliance.
12. **Encroachments:** This fee covers the cost of processing, preparing or releasing an encroachment or licence agreement between a property owner and the Town. Encroachments on Town property must go through the application process to confirm the size, type, risk and length of time the encroachment is required.
13. **Annual Encroachment Fees:** If an encroachment is permitted on Town property, an annual encroachment fee will be charged based on location, type and risk factor of the encroachment. Evidence of insurance will be required annually together with the encroachment fee as determined.
14. **General Legal Fees:** This fee sets the rate by which the Town may seek cost recovery for time spent by the Law Clerk or Town Solicitor on various legal matters, so that if the Town seeks costs in a litigation and needs to include the time spent by staff in Legal Services, it can establish the validity and existence of such cost through the fees and charges by-law.
15. **Land Titles Registration Administration Fee:** This fee covers the Town's actual costs and time spent to register agreements or other instruments on title to property. The Teraview registration fees and search fees, which are charged to the Town, may also be recovered for search and registration fees outside of the normal Planning application process (e.g., encroachment agreements, easements, applications to delete agreements and enforcement orders).

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
1. Accessory Apartment Fees	-	-	-	-
Accessory Apartment Registration Permit	\$250.00	No	\$250.00	Each
Transfer of Registration Permit	\$100.00	No	\$100.00	Per transfer

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Refund – Application reviewed but not issued	60% refund of permit fee	-	-	-
Refund – Permit issued no construction commenced	40% refund of permit fee	-	-	-
2. Animal Adoption Fees	-	-	-	-
Cat adoption fee (general)	Maximum of \$150.00	Yes	\$169.50	Each
Cat adoption fee for cat under 1 year of age	Maximum of \$250.00	Yes	\$282.50	Each
Dog adoption fee (general)	Maximum of \$250.00	Yes	\$282.50	Each
Dog adoption fee for dog under 1 year of age	Maximum of \$500.00	Yes	\$565.00	Each
3. Animal Licences	-	-	-	-
Unaltered dog/cat	\$50.00	No	\$50.00	Each
Unaltered dog/cat w/ micro-chip	\$45.00	No	\$45.00	Each
Sterilized dog/cat	\$25.00	No	\$25.00	Each
Sterilized dog/cat with micro-chip	\$20.00	No	\$20.00	Each
Replacement animal licence	\$5.00	No	\$5.00	Each
4. Cadaver Disposal Fees	-	-	-	-
Cadaver disposal at Animal Services Centre	\$50.00	Yes	\$56.50	Each
Cadaver pick-up	\$75.00	Yes	\$84.75	Each

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
5. Wildlife Trap Rental Fee	\$50.00 refundable cash deposit if returned within one week + late charge of \$5.00/day every day thereafter	No	\$50.00 refundable cash deposit if returned within one week + late charge of \$5.00/day every day thereafter	Each
6. Impoundment Fees	-	-	-	-
Impoundment of dog or cat wearing current Town of Whitby animal licence/microchipped				
1 st occurrence	Free	No	Free	Per occurrence
2 nd or subsequent occurrence	\$150.00	No	\$150.00	Per occurrence
Any occurrence where the dog or cat is picked-up by Animal Services after regular working hours	\$200.00	No	\$200.00	Per occurrence
Daily care fee/animal/per day	\$35.00	No	\$35.00	Each/Per day
Impoundment of dog or cat not wearing current Town of Whitby animal licence/not microchipped	-	-	-	-
1 st occurrence	\$150.00	No	\$150.00	Per occurrence

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
2 nd or subsequent occurrence	\$150.00	No	\$150.00	Per occurrence
Any occurrence where the dog or cat is picked-up by Animal Services after regular working hours	\$200.00	No	\$200.00	Per occurrence
Daily care fee/animal/per day	\$35.00	No	\$35.00	Each/Per day
7. Owner Surrender Fees	-	-	-	-
Transfer of ownership of an animal to Whitby Animal Services (resident)	\$75.00	No	\$75.00	Each
Transfer of ownership of an animal to Whitby Animal Services (non-resident)	\$100.00	No	\$100.00	Each
8. Pool Enclosure Permit Fees	-	-	-	-
Pool Enclosure Permit	\$380.00	No	\$380.00	Each
Transfer of Pool Enclosure Permit	\$100.00	No	\$100.00	Per transfer
Refund – Application reviewed but not issued	60% refund of permit fee	-	-	-
Refund – Permit issued no construction commenced	40% refund of permit fee	-	-	-
9. Temporary Sign Permit	\$150.00	No	\$150.00	Each

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
10. By-law Services Re-Inspection Fee	\$200.00	No	\$200.00	Per each inspection (non-compliant) after a written notice
11. Compliance Letters	-	-	-	-
Compliance Letter (regular)	\$150.00	No	\$150.00	Each
Compliance Letter (rush)	\$225.00	No	\$225.00	Each
12. General Legal Fees	-	-	-	-
Law Clerk	\$135.00	Yes	\$152.55	Per hour
Solicitor	\$295.00	Yes	\$333.35	Per hour
13. Land Titles Registration Administration Fee (not related to a Planning application) exclusive of disbursements	\$250.00	Yes	\$282.50	Per document
14. Encroachment Application Fee	\$250.00	Yes	\$282.50	Per application (one-time fee)
15. Annual Encroachment Fee	-	-	-	-
16. Preparation of Encroachment Agreement	\$500.00	Yes	\$565.00	Per Agreement

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Downtown properties – Residential and Non-Residential	No Fee	-	-	-
Residential – Under 10m ²	\$50.00	Yes	\$56.50	Annual
Residential – Over 10m ²	\$100.00	Yes	\$113.00	Annual
Non-Residential – Under 25m ²	\$150.00	Yes	\$169.50	Annual
Non-Residential – Over 25m ²	\$250.00	Yes	\$282.50	Annual
17. Release from an Encroachment Agreement	\$200.00	Yes	\$226.00	Per Agreement

Table 1 - Fees for Services and Activities

Schedule E
To By-law Number 7220-17
Whitby Fire & Emergency Services Department Fees

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
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Inquiry Fees

Copy of Emergency Response Report	\$80.00	Yes	\$90.40	Per Report
File Searches	\$80.00	Yes	\$90.40	Per Search
Commercial Multi Unit Buildings (Up to 3 Units)	\$80.00	Yes	\$90.40	Per Unit
Commercial Multi Unit Buildings (More than 4 units)	\$240.00 + \$25.00	Yes	\$299.45	Per Request

Specific Inspection Fees

Boarding/Lodging/Rooming House	\$80.00	Yes	\$90.40	Per Hour
Educational Institutions	\$80.00	Yes	\$90.40	Per Hour
Foster Care	\$80.00	Yes	\$90.40	Per Hour
Group Home	\$80.00	Yes	\$90.40	Per Hour
Institutional	\$80.00	Yes	\$90.40	Per Hour
Licensed Day Care Centre	\$80.00	Yes	\$90.40	Per Hour
Private Home Day Care	\$80.00	Yes	\$90.40	Per Hour

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Liquor Licensing Requests	\$80.00	Yes	\$90.40	Per Hour
Residential Occupancies	\$80.00	Yes	\$90.40	Per Hour
Open Air Burning Request	\$80.00	Yes	\$90.40	Per Request
Two Unit Residential Retrofit	\$80.00	Yes	\$90.40	Per Hour
Fire Safety Plan Development/Approval	\$80.00	Yes	\$90.40	Per Hour
Miscellaneous Inspections Not Otherwise Specified	\$80.00	Yes	\$90.40	Per Hour
Fire Safety Presentations	N/A			
Fire Extinguisher Training (at Headquarters)	\$12.00	Yes	\$13.26	Per Person
Fire Extinguisher Training (on site)	\$17.00	Yes	\$19.21	Per Person
Discharging Fire Works - Consumer grade (family)	N/A			
Discharging Fire Works - Display grade	\$225.00	Yes	\$254.25	Per Request
Discharging Fire Works – Pyrotechnics	\$225.00	Yes	\$254.25	Per Request
Requests by Residential Home Owner	N/A			
Fire Access Route Applications	N/A			

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
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Inspections Initiated by Whitby Fire and Emergency Services	N/A			
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Emergency Services

Standby Requests (by private companies, developers, industry, provincial or regional government, other than Emergency Response)

~Per Vehicle for every ½ hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
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Emergency Response to Motor Vehicle Accidents on Ministry of Transportation Highways as per the Province of Ontario's Rates (cost recovery through MTO)

~Per Vehicle for first hour or part thereof	Maximum chargeable rate as set by MTO	No		Per vehicle per hour
~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	No		Per vehicle per hour
Plus any additional clean-up costs	Actual Costs			

Emergency Response to Transportation of Dangerous Goods Incidents

Emergency Response to transportation of dangerous goods incidents (cost recovery as per Transportation of Dangerous Goods Act)	Actual Costs			
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Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
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~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
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Emergency Response to a Hazardous Material Spill

~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
Plus any additional clean-up costs	Actual Costs			

Emergency Response to a Natural Gas Leak caused by a ruptured gas line

~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
Plus any additional clean-up costs	Actual Costs			
Additional Expenses - to retain a private contractor or rent equipment not carried on fire apparatus in order to suppress a fire, preserve property, prevent fire spread, remove materials creating a hazard, secure property for investigation, determine fire cause, conduct a fire watch, or otherwise eliminate an emergency or hazard.	Actual Costs			

Preventable Fires or Preventable Alarms

More than one (1) emergency response to unapproved open air burning

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
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~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
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Fires on or beside rail lines, caused by rail equipment, and failure to attempt to extinguish those fires that impinge on private or public properties

~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
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More than two (2) preventable (malicious or false) alarms in a 12 month period

~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
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Services provided via the Specialty Rescue Services Agreement with the City of Oshawa

Services Provided under the Specialty Rescue Services Agreement with the City of Oshawa (including trench rescue, confined space, high angle, etc.)	Actual Costs			
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Indemnification Technology ®

~Per Vehicle for every 1/2 hour or part thereafter	Maximum chargeable rate as set by MTO	Yes		Per vehicle per hour
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Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Additional Expenses - to retain a private contractor or rent equipment not carried on fire apparatus in order to suppress a fire, preserve property, prevent fire spread, remove materials creating a hazard, secure property for investigation, determine fire cause, conduct a fire watch, or otherwise eliminate an emergency or hazard.	Actual Costs			

Schedule F
To By-law Number 7220-17
Community and Marketing Services Department Fees –
Sports Fields, Arena/Ice Floor, and Parks

Definitions

1. **Prime Rental Rates** are applied to all other rentals which do not qualify for the Minor Sport Organization Rates.
2. **Whitby Minor Sport Organization Rates** are applied to rentals for youth activities of Whitby based not-for-profit organizations.
3. **Non-Prime Time Fees** are applied to rentals between Monday and Friday from 11:00 p.m. to 5:00 p.m., and Saturday and Sunday from 11:00 p.m. to 6:00 a.m.
4. **Person** includes a corporation and the heirs, executors, administrators or other legal representatives of a person to whom the context can apply according to the law.
5. **Prime Time Fees** are applied to rentals between Monday and Friday from 5:00 p.m. to 11:00 p.m., and Saturday and Sunday from 6:00 a.m. to 11:00 p.m.

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Park User Fees				
Ball Diamond – Whitby Minor Sports Organization	N/A			
Ball Diamond	\$28.66	Yes	\$32.39	Per Hour
Soccer Pitch – Whitby Minor Sports Organization	N/A			
Soccer Pitch	\$23.72	Yes	\$26.80	Per Hour
Peel Lacrosse Box – Whitby Minor Sports Organization	\$19.00	Yes	\$21.47	Per Hour

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Willow Lacrosse Box – Whitby Minor Sports Organization	N/A			
Peel Lacrosse Box	\$28.75	Yes	\$32.49	Per Hour
Willow Lacrosse Box	\$19.00	Yes	\$21.47	Per Hour
Ball Diamond Lighting	\$15.13	Yes	\$17.10	Per Hour
Soccer Pitch Lighting	\$17.65	Yes	\$19.95	Per Hour
Peel Lacrosse Box Lighting	\$12.20	Yes	\$13.79	Per Hour
Tennis Court Rental – WTC	\$1.96	Yes	\$2.22	Per Hour
Tennis Court Lighting	\$12.20	Yes	\$13.79	Per Hour
Tennis Court User Fee – Instructional	\$10.00	Yes	\$11.30	Per Hour
Aquatic Rental Rates				
Swim Team Rate	\$79.03	Yes	\$89.30	Per Hour
Arena Ice Rentals				
Whitby Minor Sports Organizations – Prime Time	\$164.48	Yes	\$185.86	Per Hour
Whitby Minor Sports Organizations – Non-Prime Time	\$102.31	Yes	\$115.61	Per Hour
Prime Time	\$217.86	Yes	\$246.18	Per Hour

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Non-Prime Time	\$115.52	Yes	\$130.54	Per Hour
Ice Rental Surcharge	\$22.12	No	\$22.12	Per Hour
LVMA Ice Rental Surcharge – Whitby Minor Sports	\$13.27	Yes	\$15.00	Per Hour
DDSB /DCDSB Whitby Schools – School Hours	\$16.84	Yes	\$19.03	Per Hour
Arena Floor Rentals				
Whitby Minor Sports Organizations – Prime Time	\$76.00	Yes	\$85.88	Per Hour
Whitby Minor Sports Organizations – Non-Prime Time	\$45.38	Yes	\$51.28	Per Hour
Prime Time	\$97.90	Yes	\$110.63	Per Hour
Non-Prime Time	\$59.03	Yes	\$66.70	Per Hour
Floor Rental Surcharge	\$7.96	No	\$7.96	Per Hour
Daily Rental Rate – 12 Hours	\$1,440.17	Yes	\$1,627.40	Per 12 Hours
Hourly Set-up Fee	\$114.58	Yes	\$129.48	Per Hour
Hourly Break Down Fee	\$114.58	Yes	\$129.48	Per Hour
Special Event/Show/Performance	\$1,873.49	Yes	\$2,117.04	Per Day
Hourly Fee - Applied for additional clean up	\$114.58	Yes	\$129.48	Per Hour

2018 Fees Effective April 1, 2018 to March 31, 2019

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Park User Fees				
Ball Diamond, Soccer Pitch, and Lacrosse Field – Whitby Minor Sports Organization	\$4.00	Yes	\$4.52	Per Hour

2019 Fees Effective April 1, 2019 to March 31, 2020

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Park User Fees				
Ball Diamond, Soccer Pitch, and Lacrosse Field – Whitby Minor Sports Organization	\$6.00	Yes	\$6.78	Per Hour

2020 Fees Effective April 1, 2020 to March 31, 2021

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Park User Fees				
Ball Diamond, Soccer Pitch, and Lacrosse Field – Whitby Minor Sports Organization	\$8.00	Yes	\$9.04	Per Hour

Schedule G
To By-law Number 7220-17
Community and Marketing Services Department Fees –
Halls and Facility Rentals

Definitions

1. **Community Group** means a Whitby not-for-profit organization or volunteer community organization.
2. **Non-resident** means an individual that resides outside of the Town of Whitby.
3. **Person** includes a corporation and the heirs, executors, administrators or other legal representatives of a person to whom the context can apply according to the law.
4. **Resident** means an individual that resides within the Town of Whitby.

Fees do not include HST or surcharges

2017 Fees Effective April 1, 2017 to March 31, 2018
2018 Fees Effective April 1, 2018

Services	Resident Fees		Non-Resident Fees		Community Group Fees	
	2017	2018	2017	2018	2017	2018
Brooklin Community Centre & Library – Craft Room						
Hourly Meeting Rate	\$44.03	\$45.57	\$51.80	\$53.61	\$34.34	\$35.54
Daily Rental Rate	\$281.80	\$291.67	\$331.53	\$343.14	\$219.81	\$227.50
Brooklin Committee Centre & Library – Seniors Room						
Hourly Meeting Rate	\$55.91	\$57.87	\$58.12	\$60.15	\$52.61	\$54.45
Daily Rental Rate	\$390.32	\$403.98	\$397.97	\$411.90	\$361.80	\$374.46
Celebration Square						

Fees do not include HST or surcharges
2017 Fees Effective April 1, 2017 to March 31, 2018
2018 Fees Effective April 1, 2018

Services	Resident Fees		Non-Resident Fees		Community Group Fees	
	2017	2018	2017	2018	2017	2018
Any Day – Commercial Rate	\$488.36	\$505.46	\$571.39	\$591.39	\$417.41	\$432.02
Any Day	\$498.14	\$515.57				
Heydenshore Pavilion						
Sunday to Thursday	\$732.36	\$757.99	\$858.44	\$888.49	\$572.29	\$592.32
Friday and Saturday	\$993.46	\$1,028.23	\$1,172.00	\$1,213.02	\$772.91	\$799.97
Meeting Hourly	\$149.10	\$154.32	\$174.32	\$180.42	\$118.41	\$122.55
New Years	\$2,005.23	\$2,075.41	\$2,342.90	\$2,424.90	\$1,571.07	\$1,626.06
Sunday to Thursday (5 hours)	\$427.57	\$442.54	\$502.13	\$519.70	\$332.19	\$343.82
Centennial – Regal Room						
Sunday to Thursday	\$768.53	\$795.43	\$901.19	\$932.74	\$600.80	\$621.83
Friday and Saturday	\$1,045.91	\$1,082.52	\$1,230.11	\$1,273.16	\$811.29	\$839.69
Meeting Hourly	\$156.78	\$162.27	\$183.09	\$189.50	\$123.89	\$128.23
Day Rate	\$1,457.00	\$1,508.00	\$1,699.00	\$1,758.47	\$1,134.00	\$1,173.69
New Years	\$2,104.99	\$2,178.66	\$2,460.21	\$2,546.32	\$1,650.00	\$1,707.75
Centennial – Meeting Rooms						

Fees do not include HST or surcharges
2017 Fees Effective April 1, 2017 to March 31, 2018
2018 Fees Effective April 1, 2018

Services	Resident Fees		Non-Resident Fees		Community Group Fees	
	2017	2018	2017	2018	2017	2018
Reynolds / McKay Rooms (Hourly)	\$29.60	\$30.64	\$33.99	\$35.18	\$25.39	\$26.28
Prep / Room 103 (Hourly)	\$27.40	\$28.36	\$31.79	\$32.91	\$23.02	\$23.83
Gould Room (Hourly)	\$55.91	\$57.87	\$58.11	\$60.14	\$52.62	\$54.46
Attersley Room (Hourly)	\$55.91	\$57.87	\$58.11	\$60.14	\$52.62	\$54.46
Attersley / Gould Room Daily (8 hours)	\$390.31	\$403.97	\$397.97	\$411.90	\$361.80	\$374.46
Centennial – Theatre Stage						
Theatre / Stage Friday to Saturday	\$604.10	\$625.24	\$634.79	\$657.01	\$576.21	\$596.38
Theatre / Stage Sunday to Thursday (8 hours)	\$389.21	\$402.84	\$399.92	\$413.92	\$363.57	\$376.29
Theatre / Stage Wedding Spec. (w/Regal Room)	\$302.60	\$313.19	\$302.60	\$313.19	\$302.60	\$313.19
Iroquois Park Sports Complex – Whitney Hall						
Sunday to Thursday (8 hours)	\$414.43	\$428.94	\$426.48	\$441.41	\$378.24	\$391.48
Friday and Saturday (8 hours)	\$711.54	\$736.44	\$878.18	\$908.92	\$660.00	\$683.10
Meeting Hourly	\$53.73	\$55.61	\$54.82	\$56.74	\$50.43	\$52.20
New Years	\$1,420.90	\$1,470.63	\$1,464.73	\$1,515.99	\$1,300.28	\$1,345.79
Iroquois Park Sports Complex – Meeting Rooms						

Fees do not include HST or surcharges
2017 Fees Effective April 1, 2017 to March 31, 2018
2018 Fees Effective April 1, 2018

Services	Resident Fees		Non-Resident Fees		Community Group Fees	
	2017	2018	2017	2018	2017	2018
Mezzanine 3/4 – Large Meeting Room (Hourly)	\$28.77	\$29.77	\$33.38	\$34.54	\$26.49	\$27.42
Mezzanine 3/4 – Small Meeting Room (Hourly)	\$25.21	\$26.09	\$28.53	\$29.53	\$23.01	\$23.82
Pool Board Room (Hourly)	\$27.81	\$28.78	\$31.01	\$32.10	\$22.46	\$23.25
McKinney Centre						
Dryland Training Room (5 + Hour Rental)	\$336.74	\$348.52	\$343.86	\$355.90	\$301.70	\$312.25
Dryland Training Room (Hourly)	\$52.61	\$54.45	\$53.73	\$55.61	\$47.14	\$48.79
Upper Meeting Room (5 + Hour rental)	\$175.43	\$181.57	\$203.44	\$210.56	\$161.37	\$167.01
Upper Meeting Room (Hourly)	\$27.41	\$28.37	\$31.79	\$32.91	\$25.22	\$26.10
McKinney Room (5+ Hour rental)	\$161.37	\$167.01	\$182.50	\$188.88	\$147.38	\$152.54
McKinney Room (Hourly)	\$25.22	\$26.10	\$28.52	\$29.52	\$23.02	\$23.83
Brooklin Community Centre						
Sunday to Thursday	\$317.95	\$329.07	\$387.01	\$400.55	\$257.64	\$266.66
Friday and Saturday	\$395.79	\$409.64	\$462.66	\$478.85	\$322.33	\$333.61
Upper Meeting Hourly	\$39.47	\$40.85	\$41.66	\$43.12	\$31.79	\$32.91
Lower Meeting Hourly	\$22.37	\$23.15	\$26.84	\$27.78	\$18.64	\$19.29

Fees do not include HST or surcharges
2017 Fees Effective April 1, 2017 to March 31, 2018
2018 Fees Effective April 1, 2018

	Resident Fees		Non-Resident Fees		Community Group Fees	
Services	2017	2018	2017	2018	2017	2018
New Years	\$756.50	\$782.97	\$893.53	\$924.80	\$643.56	\$666.08
Seniors' Centre - 801 Brock Street South						
Boardroom	\$19.74	\$20.43	N/A	N/A	\$18.55	\$19.20
Boardroom Premium	\$30.15	\$31.21	N/A	N/A	\$28.34	\$29.33
Classroom	\$30.15	\$31.21	N/A	N/A	\$28.34	\$29.33
Classroom Premium	\$38.10	\$39.43	N/A	N/A	\$35.81	\$37.06
Craftroom	\$30.15	\$31.21	N/A	N/A	\$28.34	\$29.33
Craftroom Premium	\$38.10	\$39.43	N/A	N/A	\$35.81	\$37.06
Dining Room	\$57.01	\$59.01	N/A	N/A	\$53.59	\$55.47
Lower Activity Room	\$40.29	\$41.71	N/A	N/A	\$37.87	\$39.20
Lower Activity Room Premium	\$57.01	\$59.01	N/A	N/A	\$53.59	\$55.47
Upper Activity Room (8 Hours)	\$858.44	\$888.49	\$1,034.60	\$1,070.81	\$642.46	\$664.94
Upper Activity Room All Day	\$1,352.62	\$1,399.97	\$1,639.10	\$1,696.47	\$1,041.53	\$1,077.99
Upper Activity Room Members Rate	\$360.43	\$373.04	N/A	N/A	N/A	N/A

Fees do not include HST or surcharges
2017 Fees Effective April 1, 2017 to March 31, 2018
2018 Fees Effective April 1, 2018

Services	Resident Fees		Non-Resident Fees		Community Group Fees	
	2017	2018	2017	2018	2017	2018
Upper Activity Without Dining Area (Per Hour)	\$103.60	\$107.23	N/A	N/A	\$97.39	\$100.80
Boardroom	\$19.74	\$20.43	N/A	N/A	\$18.55	\$19.20
Aquatics Rental Facilities						
CRC Lrg/Sm and Slide 1-30	\$201.72	\$208.78	\$243.69	\$252.22	\$169.94	\$175.89
CRC Lrg/Sm and Slide 31-125	\$235.71	\$243.96	\$284.75	\$294.71	\$195.15	\$201.98
CRC Lrg/Sm and Slide 126-250	\$262.02	\$271.20	\$316.53	\$327.61	\$225.85	\$233.75
CRC Lrg/Sm and Slide 251-294	\$293.82	\$304.10	\$354.94	\$367.37	\$251.06	\$259.85
Large Pool Only or Small Pool 1-30	\$141.43	\$146.38	\$170.85	\$176.83	\$112.93	\$116.88
Large Pool Only or Small Pool 31-125	\$165.55	\$171.34	\$199.99	\$206.99	\$142.52	\$147.51
Large Pool Only or Small Pool 126-250	\$195.15	\$201.98	\$235.74	\$244.00	\$172.12	\$178.15
Slide	\$32.89	\$34.04	\$39.73	\$41.12	\$32.89	\$34.04
Viewing Area 1-30	\$30.70	\$31.78	\$37.08	\$38.38	\$30.70	\$31.78
AOP Prime Time 1-30	\$118.41	\$122.55	\$143.03	\$148.04	\$97.58	\$100.99
AOP Prime Time 31-125	\$150.20	\$155.46	\$181.45	\$187.80	\$128.27	\$132.76

Fees do not include HST or surcharges
2017 Fees Effective April 1, 2017 to March 31, 2018
2018 Fees Effective April 1, 2018

Services	Resident Fees		Non-Resident Fees		Community Group Fees	
	2017	2018	2017	2018	2017	2018
AOP Prime Time 126-192	\$175.41	\$181.55	\$211.91	\$219.33	\$157.87	\$163.40
Marina Rental Facilities						
Sunday to Thursday Up to 8 hours	\$538.50	\$557.35	\$550.18	\$569.43	\$487.10	\$504.15
Friday and Saturday Up to 8 hours	\$919.30	\$951.47	\$1,133.06	\$1,172.71	\$852.71	\$882.55
Weddings – Day Up to 16 hours	\$1,469.46	\$1,520.89	\$1,770.83	\$1,832.81	\$1,333.97	\$1,380.66
Meetings hourly 3 hours Maximum	\$66.59	\$68.92	\$70.08	\$72.54	\$61.91	\$64.08
Special Events Centre – Cullen Central Park						
Monday to Friday Evenings 5:00pm - 10:00pm	\$461.13	\$477.27	\$540.72	\$559.64	\$360.48	\$373.09
Saturday and Sunday (only) All Day Rental	\$627.55	\$649.51	\$738.06	\$763.89	\$486.78	\$503.82
Gazebo Picnic Shelter						
Daily Rate	\$89.46	\$92.60	\$96.48	\$99.85	\$89.46	\$92.60
General Park Permit						
Daily Rate	\$44.95	\$46.52	\$49.45	\$51.18	\$44.95	\$46.52

Schedule H
To By-law Number 7220-17
Public Works Department Fees – Municipal Parking Lot Rates

Fee Title	Hours and Days	Rate	Discount Rate*
Municipal Parking Lot Rates			
Lots 1, 2, 3, 4, 5, 6, 7 and 9	8:00 a.m. – 6:00 p.m., Monday to Friday Except Holidays	\$1.00 per hour (\$7.00 maximum per day)	
Leased Parking Rates – Lots 1, 2, 3, 4, 5, 6, 7 and 9			
Monthly Rate	8:00 a.m. – 6:00 p.m., Monday to Friday Except Holidays		50% (\$100.00 / month)
Six (6) Months	8:00 a.m. – 6:00 p.m., Monday to Friday Except Holidays		55% (\$90.00 / month)
Twelve (12) Months	8:00 a.m. – 6:00 p.m., Monday to Friday Except Holidays		60% (\$80.00 / month)
Merchant Hourly Discount Parking Rates – Lots 1, 2, 3, 4, 5, 6, 7 and 9 (only available through Honk Mobile Application)			
Hours 1 – 99			N/A
Hours 100 – 249			25% (\$0.75 / hour)
Hours 250 +			50% (\$0.50 / hour)

*Discounts are calculated as a percentage of the base hourly rate and not subject to the daily maximum

Schedule I
To By-law Number 7220-17
Public Works Department Fees – On-Street Parking Rates

Rates in effect between **9:00 a.m. to 6:00 p.m.**, Monday to Friday, except Holidays

Highway	Side	Between	Rate	Max Permissible Parking Period
Athol Street	West	Dundas Street East & Colborne Street East	\$1.50 per hour	120 Minutes
Brock Street	East and West	Mary Street & Dunlop Street	\$1.50 per hour	120 Minutes
Byron Street	East & West	Mary Street & Colborne Street	\$1.50 per hour	120 Minutes
Byron Street North	East	Mary Street West & 40m North of Mary Street West	\$1.50 per hour	120 Minutes
Byron Street South	East	Colborne Street West & Dunlop Street West	\$1.50 per hour	120 Minutes
Byron Street South	East	Dunlop Street West & North of Ontario Street West	\$1.50 per hour	120 Minutes
Byron Street South	West	Dunlop Street West & Gilbert Street West	\$1.50 per hour	120 Minutes
Centre Street North	West	Dundas Street West & Mary Street West	\$1.50 per hour	120 Minutes
Centre Street South	East & West	Dundas Street West & Colborne Street West	\$1.50 per hour	120 Minutes
Colborne Street West	North & South	Byron Street & Brock Street South	\$1.50 per hour	120 Minutes
Colborne Street West	South	Byron Street South & Centre Street South	\$1.50 per hour	120 Minutes
Colborne Street East	North & South	Green Street & Brock Street South	\$1.50 per hour	120 Minutes

Highway	Side	Between	Rate	Max Permissible Parking Period
Dundas Street East	South	Green Street & Athol Street	\$1.50 per hour	120 Minutes
Elm Street	North & South	Brock Street North & Byron Street North	\$1.50 per hour	120 Minutes
Green Street	East & West	Dundas Street East & Colborne Street East	\$1.50 per hour	120 Minutes
King Street	West	Dundas Street West & Colborne Street West	\$1.50 per hour	120 Minutes
Kent Street	West	Dundas Street West & 33m North	\$1.50 per hour	120 Minutes
Mary Street East	South	Brock Street North & Perry Street	\$1.50 per hour	120 Minutes
Perry Street	East & West	Dundas Street East & Mary Street East	\$1.50 per hour	120 Minutes

Rates in effect between **9:00 a.m. to 4:30 p.m.**, Monday to Friday, except Holidays

Highway	Side	Between	Rate	Max Permissible Parking Period
Dundas Street West	North & South	Brock Street & Euclid Street/Henry Street	\$1.50 per hour	120 Minutes
Mary Street West	South	Brock Street North & Byron Street North	\$1.50 per hour	120 Minutes

Schedule J
To By-law # 7220-17
Community and Marketing Services Department Fees – Recreation

Definitions

1. **Administration fees** include but are not limited to membership cancellations, refunds from account balances and monthly payments.
2. **Adult** means a person between the ages of 15 and 54.
3. **Child** means a person between the ages of 4 and 14.
4. **Family** means a least one parent or one guardian and children living in the same residence up to a maximum of 5 persons.
5. **Semi-private swimming lesson** is a lesson offered for a group up to 3 persons.
6. **Senior** means a person 55 years of age or older for all programs and services except health club memberships where the senior age is 65 years of age or older or those 60 to 64 that hold a Whitby Seniors Services membership.
7. **Seniors programs** are available for persons with a Whitby Seniors Services Membership.
8. **Student Health Club Membership** is a membership for persons 18 years of age or older with proof of current enrollment in a full-time educational program.
9. **Whitby Seniors Services Membership** is a membership for persons 55 years of age and older.
10. **Youth Health Club Membership** is a membership for persons 14 to 17 years of age.
11. **Person** includes a corporation and the heirs, executors, administrators or other legal representatives of a person to whom the context can apply according to the law.
12. **Town** means The Corporation of the Town of Whitby.

2018 Fees Effective March 26, 2018 to March 24, 2019

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Aquatics Child Admissions				
Pass	\$136.38	Yes	\$154.11	1 annual
Pass	\$23.55	Yes	\$26.61	1 month
Pass	\$69.66	Yes	\$78.72	3 months
Pass	\$ 2.99	Yes	\$3.38	1 use
Pass	\$23.92	Yes	\$27.03	10 uses
Aquatics Adult Admissions				
Pass	\$218.80	Yes	\$247.24	1 annual
Pass	\$33.36	Yes	\$37.70	1 month
Pass	\$96.15	Yes	\$108.65	3 months
Pass	\$ 4.47	Yes	\$5.05	1 use
Pass	\$35.75	Yes	\$40.40	10 uses
Aquatics Seniors Admissions				
Pass	\$136.38	Yes	\$154.11	1 annual
Pass	\$23.55	Yes	\$26.61	1 month
Pass	\$69.66	Yes	\$78.72	3 month
Pass	\$ 2.99	Yes	\$3.38	1 use
Pass	\$23.92	Yes	\$27.03	10 uses
Aquatics Family Admissions				
Pass	\$378.72	Yes	\$427.95	1 annual

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Pass	\$63.77	Yes	\$72.06	1 month
Pass	\$169.74	Yes	\$191.81	3 month
Pass	\$12.02	Yes	\$13.58	1 use
Pass	\$96.15	Yes	\$108.65	10 uses
Instructional Swimming Child/Family				
Swim Kids 1-9	\$97.85	No	\$97.85	10 use
Swim Kids 10	\$111.22	No	\$111.22	10 use
Child Preschool Lessons	\$97.85	No	\$97.85	10 use
Semi Private Lesson	\$199.57	No	\$199.57	10 use
Private Lesson	\$326.68	No	\$326.68	10 use
Family Instruction	\$111.49	No	\$111.49	10 use
Instructional Swimming Youth				
Teen Swim	\$105.70	Yes	\$119.44	10 use
Instructional Swimming Adult				
Aqua Adults	\$105.70	Yes	\$119.44	10 use
Aquatics Leadership Programs				
Corporate First Aid & CPR	\$40.30	Yes	\$45.54	10 use
NLS Recertification	\$88.69	Yes	\$100.22	1 use
RC/LSS Instructor Recertification	\$88.69	Yes	\$100.22	1 use
CPR Recertification	\$51.84	Yes	\$58.58	1 use

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Canadian Swim Patrol	\$105.37	No	\$105.37	10 use
Bronze Star	\$105.37	No	\$105.37	10 use
Bronze Medallion, EFA, CPR C	\$195.67	Yes	\$221.11	10 use
Bronze Cross	\$185.07	Yes	\$209.13	10 use
RC Water Safety Instructor	\$375.15	Yes	\$423.92	10 use
NLS & Standard First Aid	\$322.22	Yes	\$364.11	10 use
LSS& Emergency First Aid Instructors	\$200.90	Yes	\$227.02	10 use
Examiners Standards Clinic	\$51.84	Yes	\$58.58	10 use
Emergency First Aid CPR B	\$71.36	Yes	\$80.64	10 use
Standard First Aid CPR C	\$143.82	Yes	\$162.52	10 use
Specialty Course Adv. Leadership	\$172.82	Yes	\$195.29	10 use
Leadership Limbo	\$114.83	Yes	\$129.76	10 use
Aquafit Adults				
Specialty Class ~ Aquafit	\$95.54	Yes	\$107.96	12 use
Aquafit Seniors				
Aquafit	\$47.11	Yes	\$53.23	10 use
Camps				
Day Camp	\$150.95	No	\$150.95	4 days
Trip Camp	\$223.41	No	\$223.41	4 days

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Kinder Camp	\$160.98	No	\$160.98	4 days
Day Camp	\$189.23	No	\$189.23	5 days
Trip Camp	\$279.55	No	\$279.55	5 days
Kinder Camp	\$199.88	No	\$199.88	5 days
Lunch	\$38.58	Yes	\$43.60	4 use
Lunch	\$48.23	Yes	\$54.50	5 use
Extended Care	\$36.23	Yes	\$40.94	1 week
Youth CIT Camp	\$231.04	Yes	\$261.08	5 days
Birthday Party Package	\$188.43	No	\$188.43	2 hours
Fitness Programs Child				
Class	\$78.24	No	\$78.24	10 use
Fitness Programs Youth				
Class	\$82.50	No	\$82.50	12 use
Fitness Admissions Child				
League Drop In	\$ 2.89	No	\$2.89	1 use
League Drop In	\$25.96	No	\$25.96	10 use
Fitness Admissions Adult				
League Drop In	\$ 4.04	Yes	\$4.57	1 use
League Drop In	\$36.34	Yes	\$41.06	10 use
Fitness Admissions Family				

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
League Drop In	\$ 9.81	Yes	\$11.09	1 use
League Drop In Group	\$88.43	Yes	\$99.93	10 use
Fitness Programs Adult				
Drop In	\$10.10	Yes	\$11.41	1 use
Class	\$86.35	Yes	\$97.58	12 use
Specialty Class	\$95.54	Yes	\$107.96	12 use
Fitness Programs Family				
Family League Individual	\$50.29	Yes	\$56.83	12 use
Fitness Membership Youth				
Membership	\$316.19	Yes	\$357.29	1 annual
Membership	\$287.25	Yes	\$324.59	1 renewal
Fitness Membership Student				
Membership	\$359.06	Yes	\$405.74	1 annual
Membership	\$337.63	Yes	\$381.52	1 renewal
Summer Membership	\$219.72	Yes	\$248.28	4 month
Fitness Membership Adult				
Fitness Pass	\$61.02	Yes	\$68.95	1 month
Fitness Pass	\$122.09	Yes	\$137.96	2 month
Fitness Pass	\$183.11	Yes	\$206.91	3 month
Membership	\$569.54	Yes	\$643.58	1 annual

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Additional Family Member Membership	\$472.86	Yes	\$534.33	1 annual
Corporate Volume Membership	\$543.27	Yes	\$613.90	1 annual
Corporate Volume Non Prime Membership	\$418.22	Yes	\$472.59	1 annual
Fitness Plus	\$159.72	Yes	\$180.48	1 annual
Membership	\$509.64	Yes	\$575.89	1 renewal
Additional Family Member Membership	\$448.69	Yes	\$507.02	1 renewal
Corporate Volume Membership	\$471.81	Yes	\$533.15	1 renewal
Corporate Volume Non Prime Membership	\$417.17	Yes	\$471.40	1 renewal
Membership	\$215.41	Yes	\$243.41	3 month
Guest Pass	\$13.38	Yes	\$15.12	1 use
Fit 10	\$107.15	Yes	\$121.08	10 use
Abilities Centre Associate Additional Member	\$120.00	Yes	\$135.60	1 annual
Fitness Membership Senior				
Membership	\$316.20	Yes	\$357.31	1 annual
Membership	\$287.25	Yes	\$324.59	1 renewal
Fitness Membership Family				

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Family Membership	\$1,079.17	Yes	\$1,219.46	1 annual
Abilities Centre Associate Additional Member	\$240.00	Yes	\$271.20	1 annual
Fitness Services Administration Fee				
Administrative Fee	\$39.35	Yes	\$44.47	1 use
Fitness Services Child				
Child Care Non-member	\$ 5.79	No	\$5.79	1 use
Child Care Add on Membership	\$120.00	No	\$120.00	1 annual
Fitness Services Adult				
Locker	\$67.76	Yes	\$76.57	1 annual
Personal Training - Members	\$59.02	Yes	\$66.69	1 use
Personal Training - Group	\$335.57	Yes	\$379.19	1 use
Personal Training - Members	\$239.39	Yes	\$270.51	5 use
Personal Training - Members	\$437.22	Yes	\$494.06	10 use
Seniors Membership				
Membership	\$21.75	Yes	\$24.58	1 annual
Membership Non-resident	\$43.48	Yes	\$49.13	1 annual
Seniors Programs				
Drop In no refreshments	\$1.00	No	\$1.00	1 hour

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Drop In with refreshments	\$ 2.00	No	\$2.00	1 hour
Wellness	\$ 1.74	Yes	\$1.97	1 use
Wellness Plus	\$ 3.24	Yes	\$3.66	1 use
Specialized Class "A"	\$42.70	Yes	\$48.25	1 use
Leagues	\$15.77	Yes	\$17.82	1 use
Computer	\$54.83	Yes	\$61.96	3 use
Golf	\$32.83	Yes	\$37.10	8 use
1 hour workshop	\$ 7.88	Yes	\$8.90	1 hour
2 hour workshop	\$15.16	Yes	\$17.13	2 hours
3 hour workshop	\$21.36	Yes	\$24.14	3 hours
4 hour workshop	\$27.54	Yes	\$31.12	4 hours
1 hour class 10 weeks	\$33.45	Yes	\$37.80	10 hours
1.5 hour class 10 weeks	\$40.56	Yes	\$45.83	15 hours
2hour class 10 weeks	\$42.07	Yes	\$47.54	20 hours
Group Personal Training	\$76.50	Yes	\$86.45	1 use
Guest Pass	\$ 4.26	Yes	\$4.81	1 use
Skating Admission Child				
Pass	\$ 2.99	Yes	\$3.38	1 use
Pass	\$23.92	Yes	\$27.03	10 use
Ticket Ice	\$ 7.02	Yes	\$7.93	1 use

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Ticket Ice	\$56.16	Yes	\$63.46	10 use
Skating Admission Youth				
Shinny	\$ 4.56	Yes	\$5.15	1 use
Shinny	\$36.44	Yes	\$41.18	10 use
Skating Admission Adult				
Pass	\$ 4.47	Yes	\$5.05	1 use
Pass	\$35.75	Yes	\$40.40	10 use
Shinny	\$ 6.52	Yes	\$7.37	1 use
Shinny	\$52.20	Yes	\$58.99	10 use
Skating Admission Senior				
Pass	\$ 2.99	Yes	\$3.38	1 use
Pass	\$23.92	Yes	\$27.03	10 use
Shinny	\$ 4.56	Yes	\$5.15	1 use
Shinny	\$36.48	Yes	\$41.22	10 use
Skating Admission Family				
Pass	\$12.02	Yes	\$13.58	1 use
Pass	\$96.15	Yes	\$108.65	10 use
Parent and Tot	\$ 4.47	Yes	\$5.05	1 use
Backyard Rink	\$ 4.47	Yes	\$5.05	1 use

**Schedule K
To By-law # 7220-17**

Community and Marketing Services Department Fees – Port Whitby Marina

Definitions

1. **Marina Reciprocal Membership** means a membership for marina customers to have access to other participating reciprocal clubs.
2. **Marina Social Membership** means a membership for non-boaters to have access to marina events.

2018 Fees Effective February 15, 2018 to February 14, 2019

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Marina Boat Handling				
Launch	\$8.51	Yes	\$9.62	1 foot
Launch 12 month boater	\$7.43	Yes	\$8.40	1 foot
Haul Out	\$8.51	Yes	\$9.62	1 foot
Haul Out 12 month boaters	\$7.43	Yes	\$8.40	1 foot
Travel Lift/Boat Move in Yard	\$5.44	Yes	\$6.15	1 foot
Transport to Charles Street 1 way	\$217.44	Yes	\$245.71	1 use
Marina Dry Sailing/Ramp Access				
Weekly	\$99.63	Yes	\$112.58	1 flat rate
Overnight	\$30.05	Yes	\$33.96	1 flat rate
May 1 to Oct 30	\$36.30	Yes	\$41.02	1 foot
Monthly	\$9.52	Yes	\$10.76	1 foot
Marina Membership				

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Reciprocal Membership	\$64.81	Yes	\$73.24	1 annual
Marina Season Dockage				
Pier 3 – Under 18 feet	\$595.04	Yes	\$672.40	1 flat rate
Piers 2, 4, 6	\$66.86	Yes	\$75.55	1 foot
Piers 1, 5, 7, 8, 9	\$69.53	Yes	\$78.57	1 foot
Pier 3 – 19' to 22'	\$797.77	Yes	\$901.48	1 flat rate
Pier 3 – Un-serviced	\$ 53.79	Yes	\$60.78	1 foot
Marina Services				
Public Boat Launch Daily	\$8.85	Yes	\$10.00	1 flat rate
Public Boat Launch Seasonal Jan 1 – Apr 30	\$97.35	Yes	\$110.01	1 flat rate
Public Boat Launch Seasonal May 1 – Dec 31	\$106.20	Yes	\$120.00	1 flat rate
Mast Up or Down Minimum	\$127.45	Yes	\$144.02	1 flat rate
Mast Storage Non-member	\$122.54	Yes	\$138.47	1 flat rate
Pressure Rinse Hull	\$3.45	Yes	\$3.90	1 foot
Blocking Material and Labour	\$8.16	Yes	\$9.22	1 foot
Blocking Labour Only	\$4.09	Yes	\$4.62	1 foot
Mast Up or Down	\$4.67	Yes	\$5.28	1 foot
Multi-spreader masts	\$1.39	Yes	\$1.57	1 foot
Marina Ramp Commercial Use	\$2.72	Yes	\$3.07	1 foot
Marina Labour	\$67.56	Yes	\$76.34	1 hours

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Visitor Pump Out	\$15.84	Yes	\$17.90	tank
Marina Storage				
Cradle Storage up to 30' LOA	\$104.21	Yes	\$117.76	1 flat rate
Cradle Storage 31 – 40' LOA	\$129.81	Yes	\$146.69	1 flat rate
Cradle Store 41'+ LOA	\$155.39	Yes	\$175.59	1 flat rate
Trailer Storage	\$193.90	Yes	\$219.11	1 flat rate
Winter Storage Monthly	\$6.73	Yes	\$7.60	1 flat rate
Winter Storage Nov 1 - Apr 31	\$26.67	Yes	\$30.14	1 foot
Winter Storage- Non-member Nov 1 – Apr 30	\$30.43	Yes	\$34.39	1 foot
May 1 to Oct 30 Land Storage	\$50.19	Yes	\$56.71	1 foot
May 1 to Oct 30 Monthly Land Storage	\$12.19	Yes	\$13.77	1 foot
Dinghy Trailer storage up to 15'	\$91.66	Yes	\$103.58	1 flat rate
Kayak/canoe/paddleboard storage (max 15' length)	\$204.00	Yes	\$230.52	1 flat rate
Indoor storage – per SM \$0.70 per season (May 1 to Oct 31 or Nov 1 to Apr 30)	\$0.72	Yes	\$0.81	1 Square Metre
Marina Visitor Dockage				
May 1 to Sep 30	\$1.49	Yes	\$1.68	1 foot
Oct 1 to Apr 30	\$1.33	Yes	\$1.50	1 foot
Weekly 7 nights	\$5.56	Yes	\$6.28	1 foot
Monthly	\$15.50	Yes	\$17.52	1 foot

Schedule L
To By-law # 7220-17
Community and Marketing Services Department Fees – Park Features

2018 Fees Effective March 26, 2018 to March 24, 2019

Fee Title	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes, if applicable)	Fee Basis
Parks				
Gate Permit	\$200.82	Yes	\$226.93	1 use
Tree dedication - certificate	\$296.59	Yes	\$335.15	1 use
Tree dedication - plaque	\$633.22	Yes	\$715.54	1 use
Bench Dedication: Existing bench with plaque	\$2,317.74	Yes	\$2,619.05	1 use
Bench Dedication: New bench, existing pad with plaque	\$2,536.51	Yes	\$2,866.26	1 use
Bench Dedication: New bench, new concrete pad with plaque	\$2,989.53	Yes	\$3,378.17	1 use

Schedule M
To By-Law # 7220-17
 Planning Application Fees

2018 Fees Effective October 1, 2018 to September 30, 2019
 (Fees indexed at 2.5% on October 1 of each year)

Application Type	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Structure
1. Plan of Subdivision				
Residential	\$ 37,572	No	\$ 37,572	Base Charge
	\$ 751		\$ 751	\$/lot/block
	500		500	max. lot/block
Non-Residential	\$ 37,572	No	\$ 37,572	Flat Fee
Major Redline	\$ 6,461	No	\$ 6,461	Base Charge
	\$ 431		\$ 431	\$/lot/block
Minor Redline	\$ 6,461	No	\$ 6,461	Base Charge
	\$ 280		\$ 280	\$/lot/block
Subdivision Agreement + HST	\$ 5,700	Yes	\$ 6,441	Flat Fee
Subdivision / Condominium Release	\$ 3,400	No	\$ 3,400	Flat Fee
2. Minor Variance				
Residential	\$ 883	No	\$ 883	Flat Fee
Non-Residential	\$ 2,500	No	\$ 2,500	Flat Fee
Tabling by Applicant	\$ 750	No	\$ 750	Flat Fee
Draft Approved and Registered Plans of Subdivision	\$ 5,200	No	\$ 5,200	Base Charge
	\$ 525		\$ 525	\$/lot/block
	\$ 26,000		\$ 26,000	maximum
3. Official Plan Amendment (includes preparation of By-law)				
Simple (See Note 1)	\$ 22,500	No	\$ 22,500	Flat Fee
Complex	\$ 34,015	No	\$ 34,015	Flat Fee
Combined Applications for OPA/ZBA Simple	\$ 36,000	No	\$ 36,000	Flat Fee
Combined Applications for OPA/ZBA Complex	\$ 45,532	No	\$ 45,532	Flat Fee
4. Condominium				
Standard	\$ 8,973	No	\$ 8,973	Flat Fee

Application Type	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Structure
Condominium Conversion	\$ 8,973	No	\$ 8,973	Base Charge
	\$ 422	No	\$ 422	\$/unit
Condominium Agreement	\$ 2,208	No	\$ 2,208	Flat Fee
5. Zoning Bylaw Amendment (includes preparation of By-law)				
Simple (See Note 2)	\$ 13,458	No	\$ 13,458	Flat Fee
Complex	\$ 24,994	No	\$ 24,994	Flat Fee
Lifting an 'H' Holding Symbol	\$ 6,836	No	\$ 6,836	Flat Fee
Temporary Use	\$ 12,305	No	\$ 12,305	Flat Fee
Temporary Use for Second Residence	\$ 6,152	No	\$ 6,152	Flat Fee
Temporary Use Extension	\$ 5,768	No	\$ 5,768	Flat Fee
Oak Ridges Moraine	\$ 9,500	No	\$ 9,500	Flat Fee
6. Site Plan				
Residential (including Retirement Home with self-contained units)	\$ 9,692	No	\$ 9,692	Base Charge
	\$ 431		\$ 431	\$/unit (first 25)
	\$ 248		\$ 248	\$/unit (next 75)
	\$ 118		\$ 118	\$/unit (> 100)
	\$ 64,613		\$ 64,613	maximum
Retirement Home (retirement units are not self-contained)	\$ 9,692	No	\$ 9,692	Flat Fee
Commercial/Industrial	\$ 9,692	No	\$ 9,692	Base Charge
	\$ 4.74		\$ 4.74	\$/sq.mt.
	\$ 64,613		\$ 64,613	maximum
Institutional	\$ 9,692	No	\$ 9,692	Base Charge
	\$ 4.20		\$ 4.20	\$/sq.mt.
	\$ 64,613		\$ 64,613	maximum
Commissioner's Approval (minor amendment to plan and/or building up to 300 square metres)	\$ 1,077	No	\$ 1,077	Flat Fee
Expansion to an existing building greater than 300 square metres	\$ 4,846	No	\$ 4,846	Flat Fee
Sales Trailer/Model Home	\$ 754	No	\$ 754	Flat Fee

Application Type	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Structure
Environmental/Hazard Land designation in accordance with the Official Plan and Oak Ridges Moraine in accordance with By-law 5581-05, as amended	\$ 5,000	No	\$ 5,000	Flat Fee
Site Plan Agreement (all types) (+ legal expenses)	\$ 2,400	No	\$ 2,400	Flat Fee
Amending Agreement (+ legal expenses)	\$ 1,200	No	\$ 1,200	Flat Fee
Communication Tower	\$ 5,384	No	\$ 5,384	Flat Fee
6A. Site Plan Heritage (Part IV and Part V)				
Minor Amendments less than 100m ² for additions to existing non-residential	\$ 1077	No	\$ 1077	Flat Fee
Major Amendments greater than 100m ² for additions to existing non-residential	\$ 4846	No	\$ 4846	Flat Fee
7. Other Fees				
Part Lot Control	\$ 1,351	No	\$ 1,351	\$unit/lot/block
Additional Public Meetings	\$ 1,077	No	\$ 1,077	Flat Fee
Sign Variance	\$ 2,200	No	\$ 2,200	Flat Fee
Sign By-law Amendment	\$ 2,800	No	\$ 2,800	Flat Fee
Annual Administrative Fee	\$ 1,500	No	\$ 1,500	Flat Fee
Street Name Change Request (external)	\$ 1,200	No	\$ 1,200	Base Charge
	\$ 108	No	\$ 108	per address
Pre-consultation meeting in accordance with By-law 5967-07	\$ 550	No	\$ 550	Flat Fee
Architectural Review (Working drawings / site plan / elevations / exterior colours)	\$ 150	No	\$ 150	\$/hr
Extend Draft Approval	\$ 3,000	No	\$ 3,000	Flat Fee
Letter of Undertaking	\$ 725	No	\$ 725	Flat Fee
Land Division Release Fee	\$ 850	No	\$ 850	Flat Fee

Notes:**Note 1**

Complex amendment – A proposal involving a change in land use designation or policy which requires major technical studies and extensive analysis and consultation.

Simple amendment – A site specific proposal which is small in scale and involves a land use with minor and predictable impacts.

Note 2

Complex amendment – associated with an Official Plan Amendment, Plan of Subdivision Application, an application that requires the review of technical support documents or studies or any amendment deemed to be complex by the Commissioner of Planning and Development.

Peer Review

An applicant is responsible for 100% of the Municipality's full costs of undertaking a Peer Review of a development application study/report. The review fees are to be paid in advance of any work being undertaken.

Schedule N
To By-Law # 7220-17
Building Permit Fees

2018 Fees Effective October 1, 2018 to September 30, 2019

(Fees indexed at 2.5% on October 1 of each year)

Building Permit Type	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
1. Assembly				
Assembly – New / Additions	\$ 30.00	No	\$ 30.00	per m ²
Assembly - Alterations	\$ 11.09	No	\$ 11.09	per m ²
Assembly (Pools) - New	\$ 11.09	No	\$ 11.09	per m ²
2. Institutional				
Institutional – New / Additions	\$ 31.90	No	\$ 31.90	per m ²
Institutional - Alterations	\$ 11.09	No	\$ 11.09	per m ²
3. Residential				
Residential (SFD, Semi, Town, Link) – New / Additions	\$ 18.50	No	\$ 18.50	per m ²
Residential (Pre-Approved Model) – New / Additions	\$ 500	No	\$ 500	Flat
Residential (Model) – New / Additions	\$ 18.50	No	\$ 18.50	per m ²
Residential (Repeat) – New / Additions	\$ 13.39	No	\$ 13.39	per m ²
Residential (Acc. Apt.) – New / Additions	\$ 8.80	No	\$ 8.80	per m ²
Residential (SFD, Semi, Town, Link, Acc. Apt.) - Alterations	\$ 8.80	No	\$ 8.80	per m ²
Residential (Apt./Condo & Hotel/Motel) – New / Additions	\$ 18.50	No	\$ 18.50	per m ²
Residential (Apt./Condo & Hotel/Motel) - Alterations	\$ 8.80	No	\$ 8.80	per m ²

Building Permit Type	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Residential - Decks	\$ 244	No	\$ 244	Flat
Residential - Garages	\$ 8.80	No	\$ 8.80	per m ²
4. Business and Personal Services				
Business & Personal Services – New / Additions (Finished)	\$ 21.00	No	\$ 21.00	per m ²
Business & Personal Services – New / Additions (Shell)	\$ 17.05	No	\$ 17.05	per m ²
Business & Personal Services - Alterations	\$ 11.09	No	\$ 11.09	per m ²
5. Mercantile				
Mercantile – New / Additions (Finished)	\$ 23.00	No	\$ 23.00	per m ²
Mercantile – New / Additions (Shell)	\$ 17.91	No	\$ 17.91	per m ²
Mercantile - Alterations	\$ 11.09	No	\$ 11.09	per m ²
6. Industrial				
Industrial – New / Additions (Finished)	\$ 14.40	No	\$ 14.40	per m ²
Industrial – New / Additions (Shell)	\$ 12.15	No	\$ 12.15	per m ²
Industrial - Alterations	\$ 9.62	No	\$ 9.62	per m ²
Industrial (Gas Station / Car Wash) - New/Additions	\$ 16.06	No	\$ 16.06	per m ²
Industrial (Canopy / Parking Garage) - New/Additions	\$ 8.40	No	\$ 8.40	per m ²
Industrial (Canopy / Parking Garage) - Alterations	\$ 6.18	No	\$ 6.18	per m ²
7. Miscellaneous				
Farm Buildings – New / Additions	\$ 4.01	No	\$ 4.01	per m ²
Air Supported Structures	\$ 11.09	No	\$ 11.09	per m ²
Tent	\$ 200	No	\$ 200	Flat

Building Permit Type	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Repair / Reclad Wall	\$ 0.52	No	\$ 0.52	per m ²
Sales Pavilion/Temporary Building / Sales Trailer	\$ 23.07	No	\$ 23.07	per m ²
Portable Classroom	\$ 300	No	\$ 300	Flat
Solar Panels (Res)	\$ 135	No	\$ 135	Flat
Solar Panels (ICI) (Maximum of \$5,000)	\$ 135	No	\$ 135	per 10 panels
Fire Alarm / Sprinklers - Part 9	\$ 500	No	\$ 500	Flat
Fire Alarm / Sprinklers - Part 3	\$ 1,000	No	\$ 1,000	Flat
Fire Alarm/ Sprinklers - Alterations Part 3 & 9	\$ 250	No	\$ 250	Flat
Kitchen Exhaust	\$ 500	No	\$ 500	Flat
Magnetic Locks	\$ 150	No	\$ 150	per Item
Miscellaneous Items (Comm. Tower / Fireplace/etc.)	\$ 200	No	\$ 200	Flat
8. Signs				
Signs	\$ 200	No	\$ 200	Flat
9. Demolition				
Demolition (ICI)	\$ 0.18	No	\$ 0.18	per m ²
Demolition (Residential)	\$ 200	No	\$ 200	Flat
10. Other				
Change of Use (includes all categories)	\$ 200	No	\$ 200	Flat
Alternative Solutions (+ any 3rd Party Consultants costs)	\$ 1,000	No	\$ 1,000	Flat
Conditional Permit	\$ 1,500	No	\$ 1,500	Flat
Resubmission of Application Found to be Incomplete	25%		25%	% of Appl. Fee
Revision to Permit	\$ 200.00	No	\$ 200.00	Flat

Building Permit Type	Fee (Excluding Taxes)	HST Applicable	Fee (Including Taxes)	Fee Basis
Transfer of Permit	\$ 200.00	No	\$ 200.00	Flat
Additional Inspection (Residential)	\$ 200.00	No	\$ 200.00	Flat
Occupancy Permit / Agency Letters	\$ 336.00	No	\$ 336.00	Flat
Work Commenced Prior to Building Permit Application Submission	Greater of \$200 or 25%	No	Greater of \$200 or 25%	% of Appl. Fee
Work Commenced Prior to Building Permit Application Issued	Greater of \$200 or 15%	No	Greater of \$200 or 15%	% of Appl. Fee
Refund - Minimum	\$ 200		\$ 200	Flat
Refund - Application Administrative Functions Performed	75%		75%	% of Appl. Fee
Refund - Application Reviewed but not Issued	60%		60%	% of Appl. Fee
Refund - Permit Issued but no Construction Commenced	40%		40%	% of Appl. Fee
11. Plumbing				
Plumbing Fixtures – ICI / Residential	\$ 23.00	No	\$ 23.00	per Fixture
Plumbing Drain Work	\$ 10.00	No	\$ 10.00	per Linear m
Manholes / Catchbasins / Interceptors / Sump Pump	\$ 100	No	\$ 100	per Item
Backflow Preventors (each)	\$ 200	No	\$ 200	per Item