

What is Plan Your Vote?

- Plan Your Vote is a online election information tool on the Town's website designed to assist electors identify if they are on the Voters' List, submit an application to add or revise their information on the Voters' List, identify who their candidates are, find additional information on candidates, and identify their voting location(s).
- While information on candidates will be posted as nominations are received on and following May 2, 2022, the remaining functionality of Plan Your Vote will be activated on or following September 1, 2022 once applications to amend the Voters' List are accepted.

What is the Candidate Intake Form?

- Following the filing of their nomination papers, candidates may use the Candidate Intake Form to submit information on their candidacy along with a photo to share with electors on the Plan Your Vote webpages on the Town of Whitby's website.
- The Candidate Intake Form is open to all candidates who are required to submit their nomination to the Clerk of the Town of Whitby (e.g. Mayor, Regional Councillor, Ward Councillor, DDSB Trustee, DCDSB Trustee).
- Providing candidate information for inclusion on Plan Your Vote is optional, and a candidate may submit all, some, or none of the fields.
- If a candidate chooses not to complete the Candidate Intake Form, the candidate's name will still be published on the Plan Your Vote webpages.
- The Candidate Intake Form can found at www.whitby.ca/CandidateForm or by scanning the QR code below.



Questions

- If you have questions on the Plan Your Vote tool or Candidate Intake Form, please contact the Office of the Town Clerk at 905.430.4315 or elections@whitby.ca.

Tips for completing the Candidate Intake Form:

- Be sure to review the “Plan Your Vote Candidate Guidelines - Clerk’s Procedure” that is available at www.whitby.ca/vote and was included with the Candidate Information Package emailed to you following the filing of your nomination.
- Choose a photo that clearly shows your face from the neckline to just above the top of the head and is a minimum size of 300 x 300 pixels with identical height and width dimensions (e.g. the photograph should be a square). Ensure your photo is .jpg, .jpeg or .png file formats and no more than 5 MB.
- Put careful thought into what information you would like posted to the Plan Your Vote webpages, as information will only be accepted once. A candidate may not later submit information for fields left blank.
- Despite the above, a candidate may update their address, phone number, email address, social media hyperlinks, and website hyperlinks at any time before Election Day by emailing the change request to elections@whitby.ca.
- Review your submission carefully because the Office of the Town Clerk will not edit the information submitted, including spelling, grammar, inaccuracies, or other obvious errors. Once submitted, information cannot be edited.

Example

The following is an example of how candidate information will appear on the Plan Your Vote tool when all fields of the Candidate Intake Form are submitted:

EXAMPLE CANDIDATE

Nomination Date: Apr 1, 2022

Contact:

(905) 430-4300
elections@whitby.ca
<http://www.whitby.ca/vote>
f TownofWhitby
T TownofWhitby
@ TownofWhitby
www.youtube.com

Mailing Address:

575 Rossland Road East
Whitby, ON
L1N 2M8

Qualifying Address:

575 Rossland Road East



Biography: Posuere pharetra. Fusce eget lorem a nulla accumsan maximus. Donec finibus ligula augue, a elementum quam aliquam ut. Integer in nunc est. Sed laoreet nulla vitae sagittis faucibus. Ut varius facilisis risus, non fringilla tortor condimentum at. Praesent mi neque, tincidunt tincidunt vulputate vitae, dapibus quis nulla. Curabitur molestie semper tristique. Maecenas commodo, ante ac volutpat euismod, mi augue eleifend lectus, eu scelerisque orci nibh sed enim. Vivamus blandit turpis ut justo iaculis, vitae sagittis nisl elementum. Maecenas pharetra diam id sapien facilisis, quis hendrerit est consequat. Curabitur aliquam viverra orci, eu commodo massa sodales sit amet. Nulla vehicula eu est id pretium. Pellentesque dignissim tellus non molestie Integer in nunc est.

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