

**THE CORPORATION OF THE TOWN OF WHITBY
PUBLIC WORKS DEPARTMENT
ENGINEERING SECTION**

ALTERATION OF GRADE OF LAND APPLICATION

File No. _____ Ref No. _____

APPLICANT INFORMATION:

NAME: _____

BUSINESS ADDRESS: _____

CITY: _____ POSTAL CODE: _____

BUSINESS PHONE: _____ FAX: _____

ADDRESS FOR ALTERATION OF GRADE:

APPLICATION REQUIREMENTS:

- 1) Placing or Removing of Fill (Quantity): Placing: _____ m³
 Removing: _____ m³

- 2) Placing or Removing of Topsoil (Quantity): Placing: _____ m³
 Removing: _____ m³

- 3) Alteration of Grade of Land (Quantity): Fill: _____ m³
 (Exclude materials noted above) Topsoil: _____ m³

- 4) Certificate of Insurance:
 Liability and property damage insurance in the amount of \$2 million
 (minimum), naming the Town of Whitby as insured.

- 5) Non Refundable Permit Application Fee:
 Site Area <1.0ha. - \$500.00/permit, plus H.S.T.
 Site Area >1.0ha. - \$750.00/permit, plus H.S.T.

- 6) Site Map:

- 7) Erosion and Sediment Control Plan and Design Report:

- 8) Letter of Credit:

- 9) Work Schedule:
 Date: From _____ To _____
 Hours: _____

- 10) Written confirmation from a qualified person that material being placed or
 removed is not contaminated fill:

- 11) Haul Route: _____
 No. of truck loads per day: _____

- 12) Others

APPLICATION FEE: (FILL)		#13103-40337
H.S.T. 13% (#1219206182)		#10000-21162
TOTAL		
RECEIPT NUMBER		

TOWN RECEIPT STAMP

PERMIT APPROVAL

I agree to abide by By-Law #5849-06 and the terms and conditions outlined herein to Regulate the Placing or Dumping of Fill, the Removal of Topsoil, and the Alteration of the Grade of Land in the Town of Whitby.

Hold Harmless and Indemnification:

The applicant shall indemnify and save harmless The Corporation of the Town of Whitby ("Town of Whitby"), its employees, officers and/or agents, from and against any and all claims, actions, losses, expenses, costs, demands, suits, liabilities or damages of every nature and kind whatsoever arising out of or as a result of the actions of the applicant, its agents or employees.

The applicant, at its sole cost and expense, carry and maintain in full force and effect the following forms of insurance:

Comprehensive General Liability:

Comprehensive general liability insurance including personal injury, contractual liability, owners' and contractors protective coverage, contingent employer's liability, property damage, medical payments, products and completed operations, and non-owned automobile liability in an amount of not less than two million dollars (\$2,000,000) for claims arising out of one occurrence.

Such insurance policy shall be in the name of the applicant and shall name the Town of Whitby as additional insured. The applicant's broker or insurer will complete the attached Town of Whitby certificate of insurance form with no amendments.

Automobile Liability

Automobile liability coverage, for all licensed vehicles and equipment, evidencing two million dollars (\$2,000,000) per occurrence against claims for bodily injury and/or property damage.

I hereby grant the officers of the Town of Whitby and/or any person in the company of the officers permission to enter the site for the purpose of inspection for compliance with the conditions in this application and/or for performing any work necessary to bring the site into compliance with said conditions.

PRINT NAME: _____

APPLICANT SIGNATURE: _____ DATE: _____

PRINT NAME: _____

APPLICANT SIGNATURE: _____ DATE: _____

PRINT NAME: _____

APPLICANT SIGNATURE: _____ DATE: _____

PRINT NAME: _____

APPLICANT SIGNATURE: _____ DATE: _____

COMPLETE APPLICATION RECEIVED: _____
Public Works Department

APPROVED: _____
Date

APPROVED: _____
Public Works Department

APPROVED: _____
Date

PERMIT PERIOD: Issued: _____

Expires: _____

Office Use Only:

EROSION MEASURES INSPECTED: _____
Public Works Department

_____ Date

Information:

Approval of this application for Placing of Dumping of Fill, the Removal of Topsoil and the Alteration of the Grade of Land shall be based upon conformance to Town of Whitby By-Law #5849-06.

This application shall be considered approved and shall act as the Infill Permit only when signed by an authorized member of the Public Works Department indicating approval of the alteration of grade as per the information supplied in this application, with amendments as necessary. Any proposed modifications to an existing approved infill application must be reviewed and approved by the Public Works Department staff prior to implementation.

Any physical modifications made to the infill elements deemed to be significantly different from the approved application or which contravene By-Law #5849-06 shall invalidate this permit.

Invalidation of the permit will require the applicant to re-apply for a new permit, and/or will require removal of all fill elements from the public right-of-way. The Commissioner of Public Works has the right to remove fill elements from the public right-of-way which differ from the approved application and/or pose a safety hazard to the patrons and/or the general public.

This application and permit shall only be valid within the permit period as noted.