



Town of Whitby
Legal and Enforcement Services

Office Address: 3050 Garden Street, Unit 102, Whitby, ON L1R 2G7

Mailing Address: 575 Rossland Road East, Whitby, ON L1N 2M8

www.whitby.ca

LIMOUSINE OWNER INFORMATION

1. General Inquiry: 905.430.4907 – By-law Services Division.
2. Licence Fee: \$175.(Payment received by Cash, Cheque, Debit Only)
3. Complete Part 1 of the attached form. The applicant must be the registered owner of the vehicle.
4. Part 2 is to be completed by the limousine company with whom you are employed.
5. The vehicle must be inspected by a Town of Whitby By-law Officer. Please call 905.430.4345 to arrange for an appointment. You must attend the By-law Services Division 30 minutes prior to your appointment in order to process the paperwork prior to the inspection.
6. The following documents must be returned with the application:
 - a. Proof of current vehicle registration
 - b. For vehicles 3 or more years old, current MTO Safety Standard Certificate (or Commercial Safety for Accessible Vehicles)
 - c. Valid Automobile Liability Certificate of Insurance (minimum \$2,000,000)
7. A Limousine Owner's Licence is valid for 1 year.
8. Please note, the processing of applications may take up to 5 business days in total



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APPLICATION TO LICENCE LIMOUSINE OWNER

PLEASE NOTE, THE PROCESSING OF APPLICATIONS MAY TAKE UP TO 5 BUSINESS DAYS IN TOTAL

The following **MUST** be **FULLY COMPLETED** in order to process the licence(s) applied for and returned to the above office along with the applicable fees.

1. NAME OF APPLICANT: _____

Address: _____
Street _____
City _____ Postal Code _____

Phone Number: _____

Date of Birth: _____
(month/day/year)

Applicant's Driver's Licence Number: _____

The applicant **MUST** provide the following information:

- Proof of current vehicle registration
- For vehicles 3 or more years old, current MTO Safety Standard Certificate (or Commercial Safety for Accessible Vehicles)
- Valid Automobile Liability Certificate of Insurance (minimum \$2,000,000)

2. NAME OF COMPANY: _____
(Name of Limousine company with whom you are to be employed)

Company Address: _____
Street _____
City _____ Postal Code _____

Phone Number: _____

Signature of Limousine Owner: _____

Payment is received only by Cash, Cheque and Debit

FEE: \$	Receipt No.:	Plate No.:
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The undersigned hereby applies for a licence as described, and agrees to comply with all municipal by-laws and regulations and all other application requirements. The applicant hereby acknowledges that the Town of Whitby, in processing the application, may make such inquiry and searches as it deems appropriate and the applicant hereby authorizes the release of all police and other records and information at this or at anytime by any person to Town Council, provided such information is received and discussed "in camera" and otherwise remains confidential, unless the applicant requests otherwise in writing. The applicant understands that if requested by the Chief of Police, records and information will remain confidential.

In consideration of the issuance of the licence which is the subject matter of this application, the undersigned (joint and severally, if more than one) covenants and agrees to indemnify, defend and save harmless the Town, its officers, employees, servants, agents, contractors and assigns, with respect to any and all actions, causes of action, claims, demands, proceedings, cost damages and expenses howsoever arising either directly or indirectly for the issuance of such licence and the carrying on of the business, project or other activity for which the licence is issued.

In the matter of Private Transportation Services By-law # 7398-18 and amendments thereto, for regulating the issuance, renewal and approval of licences in the Town of Whitby, in the Regional Municipality of Durham:

I, _____, of the _____
(City/Town)

declare that:

1. I am the applicant in this application and, as such, have knowledge of the facts heretofore set forth;
2. The statements contained in this application are, from my own knowledge, true;
3. This application discloses all facts known to me that are relevant thereto;

Signature of Town of Whitby Staff

Signature of Applicant

Personal information on this form is collected under the authority of the Municipal Act, 2001, c. 25, and will be used to determine compliance with the provisions of the Town's Private Transportation Services By-law. This information may be forwarded to various Town Departments and the Region of Durham for comment. Questions about this collection should be directed to the Town Clerk, 575 Rossland Road East, Whitby, Ontario, L1N 2M8, 905-430-4315.

LIMOUSINE OWNER'S LICENCE

VEHICLE INFORMATION
(ONE vehicle per application)

NAME OF APPLICANT: _____

NAME OF COMPANY: _____
(Name of Limousine company with whom you are to be employed)

Company Address: _____
Street

Phone Number: _____

**NAME OF INSURANCE
COMPANY OR AGENT:** _____

Address: _____
Street

City Postal Code

Phone Number: _____

Policy Number: _____

DESCRIPTION OF VEHICLE

Make _____ Year _____ Model _____

Vehicle Licence Plate No. _____ Colour _____

VIN Number _____