



## Town of Whitby

### Legal and Enforcement Services, By-law Services

Office Address: 3050 Garden Street, Unit 102, Whitby, ON L1R 2G7

Mailing Address: 575 Rossland Road East, Whitby, ON L1N 2M8

[www.whitby.ca](http://www.whitby.ca)

# LIMOUSINE DRIVER INFORMATION

1. General Inquiry: 905.430.4907 – By-law Services.
2. Licence Fee: \$75. Payment received by **cash, cheque, or debit only**.
3. A Limousine Driver's Licence can only be issued to the applicant.
4. Complete Part 1 of the attached form.
5. Part 2 must be completed by the owner of the limousine company.
6. The following documents must be returned with the application:
  - a. 2 recent Passport size photos
  - b. Valid G Class Driver's Licence
  - c. 3 Year Uncertified Driver's Record - no more than 6 demerit points
  - d. Police Reference Check, including a Vulnerable Sector Screening check (available from your local Police Department)
7. A Limousine Driver's Licence is valid for 1 year.
8. Please note, the processing of applications may take up to 5 business days in total.



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# LIMOUSINE DRIVER APPLICATION

**PLEASE NOTE, THE PROCESSING OF APPLICATIONS MAY TAKE UP TO 5 BUSINESS DAYS IN TOTAL**

The following **MUST** be **FULLY COMPLETED** in order to process the licence(s) applied for and returned to the above office along with the applicable fees.

1. **NAME OF APPLICANT:** \_\_\_\_\_

Address:

Street \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date of Birth:

(month/day/year) \_\_\_\_\_

Applicant's Driver's  
Licence Number:

\_\_\_\_\_

The applicant **MUST** provide the following information:

- 2 recent Passport size photos
- Valid G Class Driver's Licence
- 3 Year Uncertified Driver's Record – no more than 6 demerit points
- Police Reference Check, including a Vulnerable Sector Screening check (available from your local Police Department)

2. **NAME OF COMPANY:** \_\_\_\_\_  
(Name of Limousine company with whom you are to be employed)

Company Address:

Street \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature of Limousine Owner: \_\_\_\_\_

Payment is received only by **cash, cheque or debit only**.

<b>FEE: \$</b>	<b>Receipt No.:</b>
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The undersigned hereby applies for a licence as described, and agrees to comply with all municipal by-laws and regulations and all other application requirements. The applicant hereby acknowledges that the Town of Whitby, in processing the application, may make such inquiry and searches as it deems appropriate and the applicant hereby authorizes the release of all police and other records and information at this or at anytime by any person to Town Council, provided such information is received and discussed "in camera" and otherwise remains confidential, unless the applicant requests otherwise in writing. The applicant understands that if requested by the Chief of Police, records and information will remain confidential.

In consideration of the issuance of the licence which is the subject matter of this application, the undersigned (joint and severally, if more than one) covenants and agrees to indemnify, defend and save harmless the Town, its officers, employees, servants, agents, contractors and assigns, with respect to any and all actions, causes of action, claims, demands, proceedings, cost damages and expenses howsoever arising either directly or indirectly for the issuance of such licence and the carrying on of the business, project or other activity for which the licence is issued.

In the matter of Private Transportation Services By-law # 7398-18 and amendments thereto, for regulating the issuance, renewal and approval of licences in the Town of Whitby, in the Regional Municipality of Durham:

I, \_\_\_\_\_, of the \_\_\_\_\_  
(City/Town)

declare that:

1. I am the applicant in this application and, as such, have knowledge of the facts heretofore set forth;
2. I have never been convicted of a criminal offence listed in Section 2.13.7. (a) through (i);
3. I currently hold a valid G class driver's licence to drive a vehicle for hire in the Province of Ontario;
4. I currently do not have any charges pending for a criminal offence or a liquor offence;
5. The statements contained in this application are, from my own knowledge, true;
6. This application discloses all facts known to me that are relevant thereto.

\_\_\_\_\_  
Signature of Town of Whitby Staff

\_\_\_\_\_  
Signature of Applicant

Personal information on this form is collected under the authority of the Municipal Act, 2001, c. 25, and will be used to determine compliance with the provisions of the Town's Private Transportation Services By-law. This information may be forwarded to various Town Departments and the Region of Durham for comment. Questions about this collection should be directed to the Town Clerk, 575 Rossland Road East, Whitby, Ontario, L1N 2M8, 905-430-4315.