



Town of Whitby

Legal and Enforcement Services, By-law Services Division

Office Address: 3050 Garden Street, Unit 102, Whitby, ON L1R 2G7

Mailing Address: 575 Rossland Road East, Whitby, ON L1N 2M8

www.whitby.ca

GROUP HOME LICENCE APPLICATION

PLEASE NOTE, THE PROCESSING OF APPLICATIONS MAY TAKE UP TO 5 BUSINESS DAYS IN TOTAL

GROUP HOME LOCATION:

Street Address _____

Town _____

Postal Code _____

Contact person at this address _____

Contact's Phone Number _____

Property Owner:

Name _____

Mailing Address _____

Town/ City _____

Postal Code _____

Phone Number _____

GROUP HOME OPERATOR:

Group Home Operator's Name _____

Mailing Address of Head Office _____

Town/City _____

Postal Code _____

Contact person at Head Office _____

Contact's Phone Number _____

GROUP HOME INFORMATION

Date on which this Group Home commenced or is proposed to commence: _____(mm/dd/yy)

| | |
|---|--|
| <p>Indicate class of group home: Group Home <input type="checkbox"/> Correctional Group Home <input type="checkbox"/></p> | <p>Number of Residents at this Location:</p> |
| <p>If correctional group home indicate type: Young Offenders <input type="checkbox"/> Ex-Offenders <input type="checkbox"/> Adult Offenders <input type="checkbox"/></p> | <p>Number of Parking Spaces at this Location:</p> |

LICENCING and/or FUNDING AUTHORITY:

Ministry or Agency Name _____

Address:

Street _____

City _____

Postal Code _____

Contact person _____

Phone Number _____

Attach a letter from the appropriate Government agency responsible for the funding and/or licencing of the Group Home. The letter needs to confirm the Group Home named in this application is licenced and/or approved for funding under provincial law.

The undersigned hereby applies for Registration of a Group Home in accordance with the provisions of the Municipal Act, 2001 and Town of Whitby Group Home Registration By-law No. 5947-07. The undersigned understands and acknowledges that the issuance of a licence by the Town shall not relieve the applicant from complying with all other applicable statutes, regulations and by-laws.

I, _____, of _____
 Name (please print) Address City/Town

do solemnly declare that:

1. I am the (check one):
 the owner of the property named
 the Group Home Operator named

If the group home operator is not the owner of the property that is the subject of this application, then written authorization by the owner, authorizing the group home operator to prepare and submit the application must be attached.

in this application and, as such, have knowledge of the facts heretofore set forth:

2. The statements contained in this application are true and factual;
 3. This application discloses all facts known to me that are relevant thereto;

And I made this solemn declaration consciously believing it to be true, and knowing that it is of the same force and effect as is made under oath and by virtue of "The Canadian Evidence Act".

 Signature of Applicant Phone No. Date

(PAYMENT WILL BE COLLECTED BY CASH, CHEQUE OR DEBIT ONLY)

| FOR OFFICE USE ONLY | | | |
|--------------------------|-------------------------------|------------------------------|--|
| Ministry Letter Received | Yes: <input type="checkbox"/> | No: <input type="checkbox"/> | Owner Authorization Required: Yes: <input type="checkbox"/> No: <input type="checkbox"/> |
| Fee: \$125.00 | Receipt No. | | Licence No.: |
| Comments: | | | |
| Date: | | | |

Personal information on this form is collected under the authority of the Municipal Act, 2001, and is intended to be a matter of public record. Questions about this collection should be directed to the Town Clerk, 575 Rossland Road East, Whitby, Ontario, L1N 2M8, 905 430-4315.