



WHITBY FIRE AND EMERGENCY SERVICES PRESENTATION REQUEST FORM

The following information is required when requesting a presentation. You will be contacted by Whitby Fire and Emergency Services once completed forms are received. For additional information call: 905 430.4300 ext: 5218. Form may be faxed to 905 430.8956.

Please note:

- **Presentations must be booked at least one month prior to date**
- **Presentations will be arranged according to availability and resources of staff and schedules. Availability is not guaranteed. Presentations will be given by Fire Prevention or Public Education Officers**
- **Adequate adult supervision must be present at all times during presentations given to children under the age of 18.**
- **Please note those requiring fire extinguisher training – contact Whitby Fire Dept directly for applicable forms, instructions and costs**

Name of Contact:

Organization:

Address of Presentation Location:

Contact Telephone Number:

Contact Email:

Date of Requested Presentation (Provide multiple options to increase chances of availability):**

Preferred Time:

Audience Type (ex: business group, school, senior's association, etc):

Number of Children (Must be 5yrs of age or older):

Ages of Children:

Number of Adults:

Purpose of Presentations/ Detailed list of topics to be covered with the group: