

## **Noise Exemption Permit Application – Special Event**

### **Noise Regulation and Exemption**

Town of Whitby Noise Bylaw # 6917-14, prohibits certain noise and regulates other noises by prohibiting by time and place in the town.

The exemption provisions under Section 3.8 of the Noise By-law # 6971-14 allows any person to make an application to the Commissioner of Legal and Enforcement Services or his/her delegate for an exemption from the provisions of this By-law related to a time-limited private construction activity or special event

#### **Who needs to apply?**

People who are responsible for one or more events or activities that may contravene the provisions of the noise bylaw may apply for a Noise Exemption Permit.

### **Application Process & Fees**

The approval authority for Noise Exemption Permit applications is delegated to the Commissioner of Legal and Enforcement Services.

**Applicants must apply for a permit at least four weeks before the event or activity is to occur and understand further information may be requested.**

#### **How to apply:**

Noise Exemption Permit applications can be submitted by email, regular mail, or in-person. **All applicants must also pay the \$350.30 application fee.** Choose ONE of the following methods to apply:

##### **1. In-Person:**

Submit the completed application, including payment between the hours of 830am-430pm in person to:  
By-law Services  
3050den Street, Unit#102  
Whitby, ON

##### **2. Regular Mail:**

Mail the completed application and cheques to:  
BY-law Services  
575 Rossland Road East  
Whitby, ON L1N 2M8

**Payment information:**

The Town of Whitby Bylaw Services office accepts cash, Cheques, and debit. Cheques should be made payable to "Town of Whitby."

**Application Package:**

A Noise Exemption Permit application package must contain the following:

- A completed Noise Exemption Permit application form
- The \$350.30 application fee (Tax included)
- The appropriate completed appendix

**Who to contact for more information:**

If you would like more information please contact Bylaw Services. Offices are open Monday t to Friday 8:30AM to 4:30PM, except on holidays.

Bylaw Services  
3050 Garden Street Unit #102  
Whitby, ON L1R 2G6  
Email Address: [Bylaw@whitby.ca](mailto:Bylaw@whitby.ca)  
Phone: 905-430-4345

## Town of Whitby

### Legal and Enforcement Services, By-law Services Section

Office Address: 3050 Garden Street, Unit 102, Whitby, ON L1R 2G7

Mailing Address: 575 Rossland Road East, Whitby, ON L1N 2M8

www.whitby.ca



<b>Applicant Information</b>		
First Name:	Last Name:	
Street Number and Address:		
City:	Province:	Postal Code:
Telephone:	Mobile:	
Email Address:		
Identify the organization and/or contact individual (below) who will be responsible for the activity or event requiring exemption, if it is different from the individual applying for the exemption.		
<b>Organization Information (if applicable)</b>		
Organization Name:		
Street Number and Address:		
City:	Province:	Postal Code:
Business Telephone:	Business Mobile:	
Business Email:		

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Location of Event		
Location Name (if applicable)		
Street Number and Address:		
City:	Province:	Postal Code:
Other Location Information:		
Is your event in a park? <input type="checkbox"/> Yes <input type="checkbox"/> No	Park Name and Park Permit No. (if applicable)	
Event Information		
Event Name:	Event Type:	
Describe the event and brief description of why a noise permit is required, including the type of noise impacts anticipated.		
Dates and Time		
<b>List the dates and times of your set up, events and tear down.</b>		
Set up		
Set up date(s) (yyyy-mm-dd)	Start Time	End Time

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<b>Event/activity</b>		
Set up date(s) (yyyy-mm-dd)	Start Time	End Time
<b>Tear down</b>		
Set up date(s) (yyyy-mm-dd)	Start Time	End Time
Additional information about duration of event		
<b>Equipment</b>		
Describe all sound equipment which will be used, how it will be used (e.g. music/speeches/addresses) and what types of sound control systems will be incorporated.		
<b>Mitigation Measures</b>		
Describe what steps you will take to reduce the impact of the noise. (E.g. measures could include positioning the speakers so the sound is directed away from residences.)		

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**Staff on Site during Event**

One or more people are required to be on-site supervising throughout the entire duration of the event, and are responsible to ensure compliance with the permit's terms. Please list their contact information here.

Name (First, Last):

Position Title:

Business Telephone Number (Site)

Name (First, Last):

Position Title:

Business Telephone Number (Site)

Name (First, Last):

Position Title:

Business Telephone Number (Site)

**Required Conditions**

If the exemption permit is granted, the applicant must abide by all conditions in the permit.

**Authorized Signature**

By submitting this application for a Noise Exemption Permit, the Applicant shall at all times observe and comply with, and endeavor to ensure strict observance of and compliance with all statutory requirements, rules, regulations, by-laws, terms and conditions, or other authority which in any manner affect or related to this permit, including without limitation, the by-laws of the Town of Whitby.

Note that an exemption permit is not guaranteed; a Noise Exemption Permit is issued pending approval from the Commissioner of Legal and Enforcement Services or his/her delegate and all applicable fees paid. The application fee is non-refundable.

**Applicant Signature:**

**Date:**

Note: It is an offence to knowingly provide false information in this application. Every person who fails to comply with an exemption permit issued is guilty of an offence and on conviction is liable to a fine of no more than \$100,000.