

PORT WHITBY MARINA - HAUL-OUT/WINTER STORAGE CHECKLIST

With well over three hundred boats to haul in six weeks, we need your assistance to get everyone out safely and on schedule. The below checklist should help keep boaters and staff on the same page with the process and avoid common problems/delays.

We are still practicing physical distancing; this includes on the piers, fuel docks, mast crane area and in the yards. Please ensure to keep 6' (2 meters) distance from staff and other boaters during haul out. If you are getting your mast taken down you will be required to wear a mask during the removal process and in the mast crane/travelift work area.

- Do not leave your vehicle(s) unattended in the storage yards.** Please park along the paved roadway or in the paved parking lot to allow the travel lift/hydraulic trailers to negotiate the yards. For those loading or unloading, please leave a note with your contact # on the dashboard. (Please do not park on the grass).
- Please be sure to arrive at the service dock **one half hour prior to your scheduled haul-out.** With such a tight schedule each day, staff will move on to the next scheduled boat and late arrivals will have to schedule another haul-out time. Repeats occurrences will be subject to a \$100 charge.
- Sailors:** Please ensure that your **cradle is assembled and clear of storage items** such as ladders, tarps, or frames prior to the day of haul out. If taking mast(s) down please be sure to remove sails, boom, inner stays and split rings/cotter pins (in turnbuckles) prior to arriving at service dock. Once your mast is down, **you must on the same day remove the spreaders and tie stays and halyards in order for the mast to be ready for moving to the mast storage area.** If you are unsure of what to remove, please check with the working foreman (Charlie). **Warning: Sailors self-hauling with mast up be aware of power lines located along the east yard close to the ditch. Contacting power lines with your mast could result in serious injury.**
- Please keep clear of boat moving equipment and your boat when it is lifted or moving.** Equipment can fail and safety is our top priority! Note: Boats stored in the west yard must launch prior to June 1st. Boats remaining in the west yard after June 1st may be charged for a move to the east yard.
- Please check the level of your boat** once blocked and advise staff of any problems before they remove the travel lift/ hydraulic trailer. Additional fees may be charged if re-blocking is required.
- Once your boat is blocked or on your cradle, **please do not move stands, pads, or blocks** without the assistance of the working foreman (Charlie).

- If you are planning to cover your boat we recommend shrink wrap as the best method to withstand high winds and to discourage pests such as raccoons. If you plan to use a tarp **please do not tie your tarp to any boat stands!** Strong winds may dislodge the stands and topple the boat. Please ensure also that you use a quality tarp, and carefully secure it over a strong frame to prevent water/ice pools and wind damage. In past seasons, more boats have been damaged by poorly installed tarps than any other cause.
- Owners of trailers/trailer-able boats please ensure that your trailer is labelled!** Please do not block or lock trailers for winter without consulting with yard staff. Keys to wheel/tongue locks must be left with the marina office. Trailer-able boats will be moved by staff to final winter locations in November.
- Dumping of any fuel, oil, antifreeze, solvents or other hazardous waste is not permitted at the marina and may result in fines or loss of docking privileges .** The marina will continue to accept household batteries (9 volt, AA, etc.) for disposal in the marked bin located in the washroom/shower corridor. Blue and Green bin recycling will also be accepted as in past. Other than non hazardous waste, no other items can be left or disposed of at the marina. Please ensure that all other items are removed off site for recycling or disposal (including oils, oil/fuel filters, antifreeze, gas, diesel, paint, thinners and propane). Leaving these items in or adjacent to the waste bins or any other location in the marina will be considered dumping and will be subject to fines or loss of docking/storage privileges. These items can be recycled at your local regional waste management facility. The closest facilities are in Ajax and Oshawa.
- Once blocked, **please unplug your power cord each time you leave the marina.** Cords left plugged in will be removed by marina staff due to fire code issues.
- Please ensure that your **winter contract is completed prior to your haul-out.** Yard staff are instructed to haul only those who have completed contracts. Please also ensure that your insurance info is up to date.
- Please **do not start any work on your boat (i.e any painting, sanding or grinding) without the permission of the Manager of Marina and Harbour Facilities.** Drop sheets must be used to contain any materials in order to ensure that your storage area is left clean and in the same state as you have found it. Blasting (sand, soda, etc) is not permitted in the storage yards.
- Please **lock your ladder** under your boat to help prevent theft occurrences during storage.
- Please ensure your cradle is well marked with your last name, boat name, & bow & stern. If you need to borrow a paint pen please visit us in the marina office.
- If you have your boat shrink wrapped please mark the outer wrap with either your last name or boat name.