

# Whitby 55+ Recreation Advisory Committee (2024)



## Minutes

**Friday, April 12, 2024 – 9:00 am**

**Location: Boardroom, Brooklin Community Centre & Library, 8  
Vipond Road**

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**Present:** Lise Watt, Sharon Bagatto, Lynda Kruitiz, Susan Lythgoe, Mary Poirier, Mayor Elizabeth Roy, Kim Evans, Roz Puddester

**Regrets:** Lena Ebrekdjian, Jane Hilton, Joanne Smith

## Presentation:

- Cathy Jordan, Program Coordinator, 55+ Recreation, Town of Whitby – presented on her role with the Town.

1. Approval of Agenda – Moved by Sharon.
2. Minutes last meeting – Moved by Mary, seconded by Sharon.
3. Business Arising (Action items from previous minutes)
  - a. Follow up was done regarding a letter expressing concerns about transportation limitations for travelling to/from the 55+ Recreation Centre. A response was crafted and reviewed by the Chair/Co-Chair, then given to the writer explaining the challenges on why we are unable to provide transportation. Kim will be reaching out to Durham Region Transit for an in-house presentation to members on the options they offer.
4. New Business
  - a. Supervisor's Report (Supervisor)
    1. Staffing update: Ashlyn Myers hired for Volunteer Coordinator. Posting is about to come out for the 55+ Grant Coordinator. Micala Bircham will be returning as our summer student, starting in May.
    2. 55+ Members Survey: Was open for responses for one month. 900 responses were received (approximately 30% of members). Results will be compiled and released in June. Discussion arose about having Mingles open later to serve coffee and snacks. This will be considered as a possibility for the Fall.

3. Mayors Senior Volunteer Award
  - a. Closed Friday, March 8
  - b. Judging occurred Wednesday, March 13 at 11:00 am (Lynda, Jane)
  - c. Award will be given Thursday, April 18 at Volunteer Appreciation event.
4. Seniors Month
  - a. "Unsyncable" Movie (Friday, May 31)
  - b. Art Show at Whitby Public Library (month of June)
  - c. Play In Whitby Day (Saturday, June 8)
  - d. Meet the Artists at WPL (Friday, June 14 at 11:00 am)
  - e. Elder Abuse Prevention Awareness Day (Friday, June 14)
  - f. 55+ BBQ (Friday, June 21)
  - g. Fraud Seminar (Wednesday, June 26 10:00-11:30 am)
5. Mobile Market (Friday, May 24 – Friday, October 11 1:30 – 3:00 pm) The fine details are being worked out. The market is being run by Community Care Durham. A successful pilot was run in Ajax last year.
6. Terms of Reference: considering changing election to application to be on Committee Chairs and Staff would interview candidates. Suitable candidates would then be presented to Council for final approval. A separate meeting will be called to focus solely on updating the terms of reference. Lise wants terms of reference in Word to edit. Kim will provide both Word and PDF. Invite interested candidates to observe a meeting in action to help them understand better the role the Committee plays. This Committee needs to be made up of persons with a mix of interests to ensure diversity. The group as a whole likes the idea of an application vs election for bringing in new members.

b. Other (Members)

1. Sub-Committees

- a. Program Committee
  - i. Staff Leads – Ashlyn, Cathy
  - ii. Members – Lise, Joanne
  - iii. Convenors Meeting – The next meeting will be in the Fall. This Committee to reach out to newer convenors to introduce themselves prior to Fall meeting.
- b. Special Events Committee: A meeting to work on the June BBQ will be held on Tuesday, May 7 at 10 am for any who can make it.
  - i. Staff Leads – Ashlyn, Jessica
  - ii. Members – Lise, Joanne, Mary, Sharon, Lena, Lynda, Susan
  - iii. Review of Events:
    - 1. St Patrick's Day Social (Friday, March 15): Lynda was the Committee volunteer and she thought it was a good event with lots of people, dancing and socializing.
  - iv. Upcoming Events:
    - 1. Volunteer Appreciation (Thursday, April 18): Everyone from the Committee is going
      - a. Volunteer Set Up Help 9:30 am
      - b. Volunteer Clean Up Help 8:30 pm
    - 2. Spring Social (Friday, May 24): testing an early evening social. Mary/Lynda will assist.
      - a. Volunteer Clean Up Help 8:00 pm
    - 3. "Unsyncable" Movie (Friday May 31) will be at Heydenshore or Centennial due to expected numbers. Mary and Sharon will assist.
- c. New Members Committee
  - i. Staff Leads – Kim, Roz

- ii. Members – Lise, Mary
- iii. Thursday, April 25 event cancelled
- iv. New Approach: Create a new volunteer position to help run the information session. It will be a recurring monthly program on Wednesday mornings (Summer excepted). Instead of having snacks, attendees will get a coupon to go to Mingles afterwards for coffee and muffin. The event volunteers to go to Mingles as well. Hopefully some Committee members could also come by to meet and greet the new members at Mingles. Fall possibly do a taped version of the presentation for anyone to see. Will request volunteers through eblast, Ashlyn would interview. Training session to go through the presentation will be done after the Friday, May 10 meeting. First New Member with new format to be held May 29<sup>th</sup>.
- d. Nominations Committee (starts in June): May become redundant if elections changes to applications.
  - i. Staff Partners – Kim, Roz
  - ii. Help recruit new volunteers
  - iii. Help with candidate elections if needed
- e. Sustainability Committee: Park Clean Up Event Apr 22, Sustainability presentation to Committee in May
  - i. Staff Lead – Sheri
  - ii. Members – Jane, Mary

5. Council Update (Mayor Roy)
6. Community Information Sharing (Members) - Community Items/Events of interest to share with group: None.
7. Action Item Review/Next Meeting: Friday, May 10, in the Boardroom, 55+ Recreation Centre, 801 Brock St. S.
  - **Snack: Susan**
  - Volunteer Appreciation Event: Kim will ensure there's a cart at Heydenshore to help with set up/tear down.
  - Kim will explore creating woodcarving workshops with Cathy Jordan.
  - Committee reaching out to new convenors prior to Fall meeting.
  - Training session for new members after the Friday, May 10 meeting.
8. Adjournment: 10:57 am