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## **Personal Care Worker Parking Registration Application & Terms and Conditions**

Organizations providing home care support services may apply for street registration when providing services at a client's residence in Whitby. To apply for street registration as a personal care worker, please complete the Personal Care Worker Parking Registration application form below and submit it to [parking@whitby.ca](mailto:parking@whitby.ca), along with a letter of employment from the organization you represent.

### **Eligibility and Exemptions**

Approved registrations for vehicles used by personal care workers will be granted an exemption from the following parking regulations in the Town's Traffic By-law #8059-24, as amended:

- Parked November 1<sup>st</sup> to April 15<sup>th</sup> between 2:00am to 6:00am.
- Parked longer than three hours.

**Note:** All other parking regulations in the Town's Traffic By-law #8059-24 remain in effect.

### **Restrictions and Limitations**

This parking registration is **not valid** under the following circumstances:

- When services are provided at a designated care facility (e.g., group homes, nursing homes, long-term care facilities, etc.).
- By staff who are employed full-time at a designated care facility, as listed above.

### **Vehicle Requirements**

- The vehicle must be properly registered, insured, and in good working condition to be eligible for registration.

### **Application Requirements:**

- Completed application submitted to [parking@whitby.ca](mailto:parking@whitby.ca).
- Current letter of Employment from the home healthcare agency on company letterhead confirming the necessary in-home health care services are being provided at the address listed, dated no more than 30 days from the date of application.
- Proof of current vehicle registration or a letter of authorization from the registered vehicle owner authorizing use of their vehicle for home care support services.

### **Important Notice:**

Approved applications will receive confirmation via email. No physical permit will be issued.

<b>Organization Information</b>	
Organization Name:	
Address:	
Contact Person:	
Phone:	Email:
Description of Services Provided:	
<b>Applicant Information</b>	
Name:	
Address:	
Phone Number:	Email:
<b>Vehicle Information</b>	
Licence Plate:	Make of Vehicle:
<b>Exemption Details</b>	
Property Address Where Service is Required:	
Start date (yyyy/mm/dd):	End date (yyyy/mm/dd):
Specify the Time Frame the Exemption is Required:	
<b>Acknowledgement and Agreement</b>	
<p>By signing below, I acknowledge that I have read, understood, and agree to comply with the terms and conditions outlined in this application. I recognize that any violation of these terms may result in the immediate revocation of my parking registration and could lead to further penalties under the Highway Traffic Act. I understand that submission of this application does not guarantee a parking exemption.</p>	
Name:	Date:
Signature:	

<b>Supervisor/Office Use Only</b>	
Comments:	
<b>Status of Registration</b>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Declined
Approved Length of Registration:	
Date:	Signature:

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c, as amended, which applies to all information collected by the Town. Personal information will be used by the Town for the purposes of creating parking exemption records and administering the Personal Care Worker Parking Registration Program. Inquiries about the collection of personal information should be directed to the Town Clerk, 575 Rossland Road East, Whitby, Ontario, L1N 2M8, 905.430.4315.